TOWN OF WESTBOROUGH

Report and Recommendations
of the
Advisory Finance Committee
to the
ANNUAL TOWN MEETING
MARCH 18th, 2017 (FY2018)

Hank Rauch, Chair **Beth Blumberg, Vice-Chair**

Thomas Blakeley **Andrew Bradley** **James Driscoll**

Paul Huegel **Phyllis Jaffee** **Sean Keogh** **Gary Wells**

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Advisory Finance Committee Message to Town Voters

Thank you for attending this year's Annual Fall Special Town Meeting.

At the Town Meeting, you will hear about Town department budgets as well as requests for funds to finance certain equipment and services. You will also hear proposals for zoning changes and other articles on town business.

To fulfill our role as your Advisory Finance Committee, we have reviewed the entire warrant and have discussed each article extensively to prepare this Report and Recommendations to the Town Meeting voters. We have met with Town Department Heads, Committees, and the Town Manager to understand budget requirements and the effect of the Warrant Articles on the Town. We report our findings and recommendations to you, the legislative body, for your consideration as you decide the direction of the Town during the fiscal year.

FINANCIAL STATEMENT: The town's financial position remains strong with a Standard & Poor's AAA+ bond rating allowing us to borrow very inexpensively to fund needed infrastructure repairs, replacements and upgrades for both the town and schools. Our reserves remain above the Selectmen's targeted goals and we have an excess levy capacity of $10M dollars. Our local revenues remain strong indicating a vibrant local economy as Westborough continues to add new businesses.

However, due to the closure of Astra-Zeneca and the loss to our commercial personal property tax base of over $100M dollars, the affect on the average single family home tax bill is currently estimated to increase 9% even though the total operating budget increased by only 3.6%. It should be noted that these are very early estimates as the fiscal year does not begin until July 1st, evaluations and town receipts can change before the official tax rate is set, usually sometime in December. These numbers and values are usually much clearer at the Fall Special Town Meeting.

ARTICLE 26: Glen/Nourse Street Cemetery Construction Phase I (DPW Director)
We recommend the Town vote to DEFEAT this Article. (7-0-0)

While the Finance Committee supports the next phase of the cemetery construction, this expense needs to be presented as part of a comprehensive and realistic revenue plan with consideration of "market-based" pricing for both the current and new cemetery that will offset the combined expenses in a Revolving or Enterprise fund. This plan should consider projections of needs (both quantitative and qualitative), take account of trends, compare prices and attributes of neighboring cemeteries, include itemized on-going operating expenses, and otherwise put the investment in context. The need for cemetery expansion, although imminent, is not an emergency and can be delayed if necessary until a fully articulated and researched proposal can be presented.

ARTICLE 32: Amend General Bylaws – Marijuana Not Medically Prescribed (Board of Selectmen)
We recommend the Town vote to DEFEAT this Article. (6-0-0)

ARTICLE 33: Amend Zoning Bylaws – Marijuana Not Medically Prescribed (Board of Selectmen)
We recommend the Town vote to DEFEAT this Article. (6-0-0)

At the 2016 Fall Special Town Meeting, the town enacted a Zoning Bylaw amendment (Article 3) that dealt with Medical Marijuana Treatment, Dispensing Facilities (i.e. retail outlets) and Marijuana Cultivation. Those Zoning Bylaw amendments severely restrict retail outlets to the adult entertainment area; an area which is currently a wooded lot, not accessible from the town of Westborough by road and would additionally required Herb Chamber's Honda to relinquish one of its parking lots for any retail sales outlet or dispensary to build an establishment that would meet zoning setbacks requirements. The Advisory Finance Committee unanimously (8-0-0) recommended support of that Article 3, October, 2016.

We have from a practical standpoint, banned all retail sales of Marijuana and Marijuana products in the town of Westborough. Any prospective retailer would seek a less complicated location to set up a "pot" shop in a surrounding town. For better or for worse the Commonwealth of Massachusetts has legally adopted both Medical and Recreational uses of Marijuana.

The Advisory Finance Committee feels that these additional new Bylaws and Amendments are unnecessary and overly restrictive to potential future business that may be beneficial to the town's commercial business and tax base. With Astra-Zeneca now gone we have lost $100M in commercial town evaluation and tax revenue, not to mention the revenues Astra provided to our Water and Sewer Enterprises, which now must be made up by the remaining tax and rate payers. A Bio-Tech company would be a perfect match for the Astra property, but if they desired to do any research or development for the bio-medical industry in regards to marijuana, it would be prohibited. With these types of restrictions they also would just move across the street to a surrounding town and that commercial base, rates, taxes and jobs would be lost to us. These restrictions would also apply to other future unknown (or un-envisioned) business prospects that have no retail sales outlets or distribution to the general public in the town of Westborough, but whom might still be directly or indirectly associated with the Marijuana industry.

ARTICLE 42: Fales Elementary School Feasibility Study (School Committee)

We recommend the Town vote to transfer from Free Cash $500,000 for the purposes of this Article. (5-2-0)

The Advisory Finance Committee fully supports this Article; the 5-2-0 vote reflects the recommendation of the committee that the use of Free Cash is an appropriate means of funding for the purposes of this Article, a feasibility study with a short time duration of 180 days or less.

Respectfully submitted,
Advisory Finance Committee
Westborough, Massachusetts

Financial Revenue & Expenditure Estimates for FY2018

Annual Town Meeting, March 18th, 2017

Revenue and Expenses		
Expenditures		
Schools - Salary & Expenses	$	48,806,484
Town - Salary & Expenses	$	17,028,603
Insurance - Schools & Town	$	12,355,000
Debt - Schools & Town	$	9,328,954
Assabet Valley Vocational	$	694,713
Water Enterprise	$	3,887,847
Sewer Enterprise	$	1,939,985
Waste Water Treatment Plant	$	4,150,382
Country Club	$	415,000
Articles (non-borrow)	$	4,185,709
Worc. County Retirement & Cherry Sheet Assessment	$	3,963,933
Overlay Reserve	$	1,000,000
Total AFC Recommended Expenditures	**$**	**107,756,610**
Estimated Non-Tax Levy Revenues		
State Aid (Schools - Ch. 70)	$	5,885,309
State Aid (School Buildings)	$	2,535,987
State Aid (unrestricted)	$	1,348,052
State Aid (Roads - Ch. 90)	$	790,190
Local Receipts (estimated)	$	8,759,880
Water Enterprise Receipts	$	4,028,505
Sewer & Waste Water Treatment Plant Receipts	$	9,154,460
Country Club Receipts & Transfer	$	415,000
Free Cash Used - ATM Articles	$	1,934,528
Retained Earnings & Transfers, ATM Articles, Trust Funds	$	1,143,194
Total Estimated Non-Tax Levy Revenues	**$**	**35,995,105**
Tax Levy (Amount to be raised through property taxes)	**$**	**71,761,505**

Tax Rate & Average Single Family Tax Bill Calculation		
Estimated Total Town Valuation	**$**	**3,750,387,608**
Estimated Tax Rate = (Tax Levy / Total Valuation) x 1,000	$	19.13
Estimated Avg House Value FY2018	**$**	**478,000**
Estimated Avg House Tax Bill FY2018	$	9,144.14
Avg. House Tax Bill from FY2017	$	8,384.42
Increase on Avg House Tax Bill		**$759.72 = 9.06%**

Levy Limit Calculation		
Fiscal Year 2017 Levy Limit	**$**	**77,701,533**
Plus 2.5%	$	1,942,538
Plus New Growth (estimated)	$	1,000,000
FY17 Levy Limit (before Debt Exclusion)	**$**	**80,644,071**
School Debt Exclusion Amount	$	1,392,288
Fiscal Year 2018 Levy Limit	**$**	**82,036,359**
Excess Levy Capacity (Levy Limit - Tax Levy)	**$**	**10,274,854**

FREE CASH & RETAINED EARNING TRANSFERS & SUMMARY REPORT

Annual Town Meeting for FY2018
Saturday, March 18, 2017

	Transfer Amount	Article	Description	
Source	$ 200,000.00	5	Fiscal Year Budget Transfer	
General Fund	$ 120,000.00	8-A	Side Mower	
Certified Free Cash	$ 115,000.00	8-D	Police Cruisers	
	$ 286,578.00	8-E	Police Radios	
	$ 120,000.00	8-F	Fire Radios	
	$ 51,000.00	8-G	Fire 4 Wheel Drive Vehicle	
	$ 475,000.00	8-H	Rescue 1 Vehicle	
	$ 100,000.00	8-I	Capital Equipment Stabilization Fund	
	$ 7,800.00	9	Senior Center Software	
	$ 25,000.00	10	Smith Valve Parkway Lighting	
	$ 20,100.00	11	Crosswalk Signage	
	$ 112,000.00	12	Downtown Street Lighting	
	$ 244,500.00	13	Recreation Parking Lot	
	$ 23,050.00	15	Drainage Maintenance	
	$ 5,500.00	16	Senior Center Brick	
	$ 29,000.00	21	High School Drainage	
Total General Fund	$ 1,934,528.00			* To R&E Report
Enterprise Retained Earnings Transfers				
Water Retained Earnings	$ 50,000	7-A	To Reserve Fund	
Sewer Retained Earnings	$ 50,000	7-A	To Reserve Fund	
Country Club Retained Earnings	$ 20,000	7-A	To Reserve Fund & Budget	
Sewer Retained Earnings	$ 50,000	8-B	Sewer Grinder	
Water Retained Earnings	$ 30,000	8-C	Fire Hydrants	
Water Retained Earnings	$ 36,800	14	Water Equipment & Projects	
Sewer Retained Earnings	$ 400,000	23	Town Sewer System	
Water Retained Earnings	$ 275,000	24	Town Water Mains	
Sub Total	$ 911,800			
Prior FY Budgets/Articles				
CC Prior Year Bills	$ 593.90	3		* To R&E Report
Other Transfers				
Transportation Ch. 90	$ 790,190	7C	State Aid Roads	* To R&E Report
Fire Code Violations	$ 10,000	40	EMT Training	
Capital Equip Stabilization Fund	$ 210,000	8H	Rescue 1 Vehicle	
Dept. Trust Fund Income	$ 10,800		Operating Budgets	
Sub Total	$ 230,800			
Total Transfers minus Chapter 90	$ 1,142,600			* To R&E Report

FREE CASH & STABILIZATION FUND RESERVE SUMMARY

"Free Cash" certified as of July 1st, 2016:	Certified Available	Transfers 2016 FSTM	Transfers 2017 ATM	Est Ending Balance
General Fund (GF) Free Cash	$ 10,257,329	$ (491,241)	$ (1,934,528)	$ 7,831,560
Water Enterprise Retained Earnings	$ 1,504,576	$ -	$ (391,800)	$ 1,112,776
Sewer Enterprise Retained Earnings	$ 3,423,382	$ -	$ (500,000)	$ 2,923,382
Country Club Enterprise R/Earnings	$ 220,713	$ -	$ (20,000)	$ 200,713
Capital Equip Stabilization Fund	$ 278,250	$ -	$ (110,000)	$ 168,250
Stabilization Fund	$ 2,659,412	$ -	$ -	$ 2,659,412
Totals	$ 18,343,662	$ (491,241)	$ (2,956,328)	$ 14,896,093
AFC Reserve Fund				$ 250,000
			Total All Reserves:	$ 15,146,093
			General Fund Free Cash, Stabilization & AFC Reserve:	$ 10,740,972

GF Operating Budget % in Reserves		Total All Reserves	GF Free Cash & Stabilization	Selectmen's Targeted Goal
General Fund Operating Budget	$ 88,113,041	**17.2%**	**12.2%**	**7 - 10%**

Enterprise Reserve Funds		Total Reserves
Total Enterprise Budgets	$ 10,393,214	**40.8%**

OPEB - GASB Assessed Liability	$ 44,196,294	Annual Contribution	Balance
OPEB - Trust	$ 3,300,000	1,100,000	**$ 4,400,000**

* Auditor's bi-annual review of the un-funded liability for Other Post Employment Benefits, last review was issued 10-2014

TOWN MEETING
INDEX OF ARTICLES AND
SUMMARY RECOMMENDATIONS

ARTICLE 1: Annual Town Election (Board of Selectmen)

ARTICLE 2: Town Reports (Advisory Finance Committee)
We recommend the Town vote to approve this Article as printed in the Warrant.

ARTICLE 3: Prior Years Bills (Country Club Operating Committee)
We recommend the Town vote to approve this Article as printed in the Warrant.

ARTICLE 4: Clerical Union Contract Appropriation (Town Manager)
We recommend the Town vote to approve this Article as printed in the Warrant.

ARTICLE 5: Fiscal Year 2017 Budget Transfers (Town Manager)
We recommend the Town vote to approve this Article as printed in the Warrant.

ARTICLE 6: Fiscal Year 2018 Operating Budgets (Advisory Finance Committee)
We recommend the Town vote to approve this Article as printed in the Warrant.

ARTICLE 7: Regularly Recurring Articles (Town Manager)
A. Reserve Funds (Advisory Finance Committee)
B. Reconstruction and Improvement of Town Roads (Chapter 90) (DPW)
C. Healthcare Reimbursement Account (Town Manager)
We recommend the Town vote to approve these Articles as printed in the Warrant.

ARTICLE 8: Capital Improvement Plan (Town Manager/Capital Expenditure Planning Committee)
A. Side Mower (Public Works)
B. Sewer Grinder Installation at Pump Station (Public Works)
C. Replace Fire Hydrants (Public Works)
D. Cruiser Replacement (Police)
E. Portable Radio Replacement (Police Department)
F. Portable Radio Replacement (Fire Department)
G. Fire Department Four Wheel Drive Vehicle (Fire Department)
H. Rescue 1 Replacement (Fire Department)
I. Capital Stabilization Fund
We recommend the Town vote to approve these Articles as printed in the Warrant.

ARTICLE 9: Senior Center User Software (Assistant Town Manager/COA Director)
We recommend the Town vote to approve this Article as printed in the Warrant.

ARTICLE 10: Smith Valve Parkway Lighting (Town Manager)
We recommend the Town vote to approve this Article as printed in the Warrant.

ARTICLE 11: Purchase of Rectangular Rapid Flash Beacon Crosswalk Safety Signs (BPAC)
We recommend the Town vote to approve this Article as printed in the Warrant.

ARTICLE 12: Downtown Street Lighting (DPW Director)
We recommend the Town vote to approve this Article as printed in the Warrant.

ARTICLE 13: Recreation Parking Lot at former State Hospital Property (Recreation Commission)
We recommend the Town vote to approve this Article as printed in the Warrant.

INDEX OF ARTICLES AND SUMMARY RECOMMENDATIONS

ARTICLE 14: Water – Capital Equipment and Projects (DPW Director & Conservation Officer)
We recommend the Town vote to approve this Article as printed in the Warrant.

ARTICLE 15: Drainage Maintenance (DPW Director/Conservation Officer)
We recommend the Town vote to approve this Article as printed in the Warrant.

ARTICLE 16: Seal Bricks at the Senior Center (Buildings and Ground)
We recommend the Town vote to approve this Article as printed in the Warrant.

ARTICLE 17: Authorization to Accept Grant Funds & Easements (DPW Director)
We recommend the Town vote to approve this Article as printed in the Warrant.

ARTICLE 18: Forbes Municipal Building Increased Debt Authorization (MBC)
We recommend the Town vote to approve this Article as printed in the Warrant.

ARTICLE 19: Hastings Elementary School Geothermal Heating/Cooling System (School Department)
We recommend the Town vote to approve this Article as printed in the Warrant.

ARTICLE 20: Armstrong Modular Project (School Department)
We recommend the Town vote to approve this Article as printed in the Warrant.

ARTICLE 21: High School Drainage Swale Evaluation (School Dept./Conservation Commission)
We recommend the Town vote to approve this Article as printed in the Warrant.

ARTICLE 22: Lease Agreement Authorization (School Department)
We recommend the Town vote to approve this Article as printed in the Warrant.

ARTICLE 23: Town Sewer System (DPW Director)
We recommend the Town vote to approve this Article as printed in the Warrant.

ARTICLE 24: Town Water System (DPW Director)
We recommend the Town vote to approve this Article as printed in the Warrant.

ARTICLE 25: Town Water Mains (DPW Director)
We recommend the Town vote to approve this Article as printed in the Warrant.

ARTICLE 26: Glen/Nourse Street Cemetery Construction Phase I (DPW Director)
We recommend the Town vote to DEFEAT this Article. (7-0-0)

ARTICLE 27: Adopt Chapter 218 of the Acts of 2016
We recommend the Town vote to approve this Article as printed in the Warrant.

ARTICLE 28: Relocation, Acceptance (and Discontinuance of portions) of Washington Street (DPW Director)
We recommend the Town vote to approve this Article as printed in the Warrant.

ARTICLE 29: Alteration of Washington Street (DPW Director)
We recommend the Town vote to approve this Article as printed in the Warrant.

ARTICLE 30: Amend General Bylaws – Revolving Funds (Town Manager)
We recommend the Town vote to approve this Article as printed in the Warrant.

INDEX OF ARTICLES AND SUMMARY RECOMMENDATIONS

ARTICLE 31: Amend General Bylaws – Renumbering, Sections, Articles and Correcting Titles (Town Manager)
We recommend the Town vote to approve this Article as printed in the Warrant.

ARTICLE 32: Amend General Bylaws – Marijuana Not Medically Prescribed (Board of Selectmen)
We recommend the Town vote to DEFEAT this Article. (6-0-0)

ARTICLE 33: Amend Zoning Bylaws – Marijuana Not Medically Prescribed (Board of Selectmen)
We recommend the Town vote to DEFEAT this Article. (6-0-0)

ARTICLE 34: Amend Zoning Bylaws – Accessory Dwelling Units (Planning Board)
We recommend the Town vote to approve this Article as printed in the Warrant.

ARTICLE 35: Amend Zoning Bylaw: Highway Business District (BA) (Planning Board)
We recommend the Town vote to approve this Article as printed in the Warrant.

ARTICLE 36: Petitioned Article for Wine and Malt Package Store (By Petition)
We recommend the Town vote to approve this Article as printed in the Warrant.

ARTICLE 37: Property Acquisition (Board of Selectmen)
We recommend the Town vote to approve this Article as printed in the Warrant.

ARTICLE 38: Property Disposition (Board of Selectmen)
We recommend the Town vote to approve this Article as printed in the Warrant.

ARTICLE 39: Use of Bond Premiums (Treasurer/Collector)
We recommend the Town vote to approve this Article as printed in the Warrant.

ARTICLE 40: Non-Criminal Fire Code Violations (Fire Chief)
We recommend the Town vote to approve this Article as printed in the Warrant.

ARTICLE 41: Board of Selectmen Authorized to Sign Lease (By Petition)
We recommend the Town vote to approve this Article as printed in the Warrant.

ARTICLE 42: Fales Elementary School Feasibility Study (School Committee)
We recommend the Town vote to transfer from Free Cash $500,000 for the purposes of this Article. (5-2-0)

Editorial Note:

At the time of printing the Selectmen's votes had not yet been recorded, therefore they do not appear in this Reports & Recommendations as they have in past years.

The Town Manager's, AFC or Proponent's Statements are not part of the formal Articles of the Warrant. They constitute additional information offered for the benefit of the voters, true and correct as of the time of posting of the warrant, but subject to change as called for. They are not to be construed so as to broaden or limit the scope of the formal Articles.

In this Report, votes are shown in the format (**x-y-z**) where **x** is the number of votes in support of the stated recommendation, **y** is the number of votes opposed to the recommendation, and **z** is the number of members abstaining from the vote. The vote total reflects the number of members present at the meeting when the vote was taken.

Town of Westborough
Recommendations of the Advisory Finance Committee
ANNUAL TOWN MEETING
March 18th, 2017

ARTICLE 1: Annual Town Election (Board of Selectmen)

To bring in their votes for:

One	(1)	Selectman (3 years)
One	(1)	Town Moderator (3 years)
One	(1)	Town Clerk (3 years)
One	(1)	Planning Board member (5 years)
One	(1)	Planning Board member (1 year)
Two	(2)	School Committee members (3 years)
Three	(3)	Trustees of Public Library (3 years)

Polls will be open from 7 A.M. to 8 P.M. in the following places:

Precincts l – 5 Westborough High School, 90 West Main Street

And to act on the following articles at the adjourned session of said meeting on March 18, 2017, at 1:00 P.M. in the Westborough High School Auditorium and Gymnasium on West Main Street.

The Town Manager's Statements printed in italics are not part of the formal articles of the warrant. They constitute additional information offered for the benefit of the voters, true and correct as of the time of posting of the warrant, but subject to change as called for. They are not to be construed so as to broaden or limit the scope of the formal articles.

ARTICLE 2: Town Reports (Advisory Finance Committee)

To see if the Town will vote to hear the reports of the several town officers and committees, and to dissolve any committees established by Town Meeting that have fulfilled their mission, or take any other action thereon.

We recommend the Town vote to approve this Article. (8-0-0)

ARTICLE 3: Prior Years Bills (Country Club Operating Committee)

To see if the Town will vote to transfer from the Country Club Reserve Account the sum of Five Hundred Ninety Three and 90/100 Dollars ($593.90) for the purpose of paying outstanding balances in the Superintendent's contracts in FY14; FY15; and FY16, or take any other action thereon.

Town Manager's Statement – The Superintendent's contract is subject to an annual increase based on the Consumer Price Index (CPI). An incorrect percentage was used in FY14 and the error compounded in FY15 and FY16. The motion for this article is a simple majority vote.

We recommend the Town vote to approve this Article. (6-0-0)

ARTICLE 4: Clerical Union Contract Appropriation (Town Manager)

To see if the Town will vote to raise and appropriate the sum of Fifty Eight Thousand Five Hundred Ninety Seven Dollars ($58,597) or such other sum as Town Meeting may appropriate to Various Town Departments FY17 Salary & Wage Accounts for the purpose of funding the Clerical Union's Collective Bargaining Agreement as follows:

Assessors	$2,802
Treasurer/Collector	$4,377
MIS/GIS	$2,192
Town Clerk	$3,582
Conservation Commission	$2,358
Planning Board	$1,782
Building & Grounds	$2,811
Building Commissioner	$5,824
Dept of Public Works	$2,113
Board of Health	$5,635
Council on Aging	$3,843
Library	$18,116
Sewer Enterprise	$1,581
Water Enterprise	$1,581

Or take any other action thereon.

Town Manager's Statement – This article would fund the first year of the recently settled labor negotiations with the Clerical Union for FY17 – FY19. The contract was settled at 3.0% - 2.0% - 1.0% over a three year period. The motion for this article is a simple majority vote.

We recommend the Town vote to approve this Article. (6-0-0)

ARTICLE 5: Fiscal Year 2017 Budget Transfers (Town Manager)

To see if the Town will vote to transfer from free cash and appropriate Two Hundred Thousand Dollars ($200,000) to fund the Insurance Expense Account, or such other sum as Town Meeting may appropriate to fund additional insurance costs in FY2017, or take any other action thereon.

Town Manager's Statement – For the second year, there have been several factors that have affected the insurance budget this year causing a shortage in funding in this account. The health insurance budget is estimated to be approximately $200,000 short this year. There are two main reasons this occurred, again, there was an unusually high number of new enrollees in the Town's health insurance plan as well as a large increase in the number of retirees on the Town's health insurance plan. Additionally, the senior plan experienced an 11% increase and is a January 1-December 31 plan which is not possible to budget for in advance. The motion for this article is a simple majority vote.

We recommend the Town vote to approve this Article. (6-0-0)

ARTICLE 6: Fiscal Year 2018 Operating Budgets (Advisory Finance Committee)

To see what sums the Town will vote to raise and appropriate for the support of the several offices, departments, boards and commissions of the Town of Westborough for Fiscal Year 2018 beginning July 1, 2017, and ending June 30, 2018, or take any other action thereon.

The motion for this article is a simple majority vote.

We recommend the Town vote to approve this Article. (9-0-0)

Department Name	FY16 Actual	FY17 Budget	FY18 AFC Rec Budget	Budget Change FY17 to FY18	Pct. Change FY17 to FY18 Budget
Moderator					
Salary & Wages	-	250	250	-	0.0%
Expenses	-	-	-	-	
Total	-	250	250	-	0.0%
Selectmen					
Salary & Wages - Elected	2,250	2,500	2,500	-	0.0%
Salary & Wages	342,749	348,875	355,115 [1]	6,240	1.8%
Expenses	84,084	115,466	94,100	(21,366)	-18.5%
Total	429,083	466,841	451,715	(15,126)	-3.2%
[1] Salary & wage budgets for ALL departments include a Step increase for employees who are not at the maximum step. Salary/wage schedules for unionized employees change according to the provisions for Step and COLA of the various union contracts. This year includes additional changes due to the Clerical Union contract approval with the Town.					
Finance Committee					
Salary & Wages	3,637	3,514	2,744 [1]	(770)	-21.9%
Expenses	1,552	1,950	2,000	50	2.6%
Total	5,189	5,464	4,744	(720)	-13.2%
Accountant					
Salary & Wages	146,824	160,550	164,216 [1]	3,666	2.3%
Expenses	1,135	1,135	1,135	-	0.0%
Total	147,959	161,685	165,351	3,666	2.3%
Assessors					
Salary & Wages	196,942	202,416	218,414 [1]	15,998	7.9%
Expenses	24,853	36,468	37,748	1,280	3.5%
Total	221,795	238,884	256,162	17,278	7.2%
Treasurer/Collector					
Salary & Wages	241,907	243,284	246,922 [1]	3,638	1.5%
Expenses	52,427	31,735	35,000 [2]	3,265	10.3%
Total	294,334	275,019	281,922	6,903	2.5%
2 Increased costs for association dues, training and enforcement of tax title.					
Legal					
Salary & Wages	-	-	-	-	
Expenses	79,348	105,000	102,500	(2,500)	-2.4%
Total	79,348	105,000	102,500	(2,500)	-2.4%
MIS/GIS					
Salary & Wages	176,830	191,965	198,433 [1]	6,468	3.4%
Expenses	224,367	251,420	281,420 [3]	30,000	11.9%
Total	401,197	443,385	479,853	36,468	8.2%
[3] Budget increase due to the cost of new software and maintenance approved by previous town meetings and existing service contracts.					
Communications					
Expenses	44,674	46,156	48,013	1,857	4.0%
Total	44,674	46,156	48,013	1,857	4.0%
Central Purchasing					
Expenses	82,130	84,920	84,790	(130)	-0.2%
Total	82,130	84,920	84,790	(130)	-0.2%

Department Name	FY16 Actual	FY17 Budget	FY18 AFC Rec Budget	Budget Change FY17 to FY18	Pct. Change FY17 to FY18 Budget
Town Clerk					
Salary & Wages - Elected	91,072	92,551	94,016 [1]	1,465	1.6%
Salary & Wages	115,495	119,394	125,442 [1]	6,048	5.1%
Expenses	9,151	16,861	16,471	(390)	-2.3%
Total	215,718	228,806	235,929	7,123	3.1%
Elections & Registration					
Salary & Wages - Elected	2,000	2,000	2,000	-	0.0%
Salary & Wages	12,903	22,175	6,700	(15,475)	-69.8%
Expenses	56,720	51,200	51,200	-	0.0%
Total	71,623	75,375	59,900	(15,475)	-20.5%
Conservation Commission					
Salary & Wages	19,858	99,995	122,246 [4]	22,251	22.3%
Expenses	1,849	1,950	2,600	650	33.3%
Total	21,707	101,945	124,846	22,901	22.5%
[4] Increase reflects additional Admin. Asst. hours, step & cola, Clerical Union contract.					
Planning Board					
Salary & Wages	229,276	151,955	144,692 [1]	(7,263)	-4.8%
Expenses	6,512	6,713	7,400	687	10.2%
Total	235,788	158,668	152,092	(6,576)	-4.1%
Zoning Board of Appeals					
Salary & Wages	13,168	13,463	13,681 [1]	218	1.6%
Expenses	2,100	2,376	2,376	-	0.0%
Total	15,268	15,839	16,057	218	1.4%
Economic Development					
Salary & Wages	58,740	62,797	66,768 [1]	3,971	6.3%
Expenses	4,109	5,250	7,500	2,250	42.9%
Total	62,849	68,047	74,268	6,221	9.1%
Buildings & Grounds					
Salary & Wages	153,062	159,491	167,370 [1]	7,879	4.9%
Expenses	216,889	145,875	137,079	(8,796)	-6.0%
less trust funds	(600)	(600)	(600)	-	0.0%
Total	369,351	304,766	303,849	(917)	-0.3%
Town Insurances					
Expenses	10,700,907	11,520,300	12,355,000	834,700	7.2%
Total	10,700,907	11,520,300	12,355,000	834,700	7.2%
Police Department					
Salary & Wages	2,857,021	2,781,729	2,846,411 [10]	64,682	2.3%
Expenses	89,016	107,526	120,561	13,035	12.1%
Total	2,946,037	2,889,255	2,966,972	77,717	2.7%
[10] Increase reflects Union Contract Salary & Wage provisions.					
Fire & Ambulance Department					
Salary & Wages	3,225,470	3,943,602	4,054,768 [10]	111,166	2.8%
Expenses	341,607	334,908	355,475	20,567	6.1%
Total	3,567,077	4,278,510	4,410,243	131,733	3.1%
[10] Increase reflects Union Contract Salary & Wage provisions.					
Building Commissioner					
Salary & Wages	337,068	312,876	331,132 [1]	18,256	5.8%
Expenses	51,715	55,597	56,490	893	1.6%
Total	388,783	368,473	387,622	19,149	5.2%
Weights & Measures					
Expenses	2,150	2,250	2,250	-	0.0%
Total	2,150	2,250	2,250	-	0.0%

Department Name	FY16 Actual	FY17 Budget	FY18 AFC Rec Budget	Budget Change FY17 to FY18	Pct. Change FY17 to FY18 Budget
Animal Control					
Salary & Wages	53,140	54,184	20,128 [1]	(34,056)	-62.9%
Expenses	9,164	18,830	15,250	(3,580)	-19.0%
Total	62,304	73,014	35,378	(37,636)	-51.5%
Assabet Valley Vocational					
Expenses	574,606	714,043	694,713 [5]	(19,330)	-2.7%
Total	574,606	714,043	694,713	(19,330)	-2.7%
5 Reflects Westborough's portion of school renovation capital costs and enrollment.					
Department of Public Works					
Salary & Wages	1,582,243	1,777,924	1,820,020 [1]	42,096	2.4%
Expenses	656,306	654,826	659,826	5,000	0.8%
DPW less trust funds	(10,000)	(10,000)	(10,000)	-	0.0%
Total	2,228,549	2,422,750	2,469,846	47,096	1.9%
Snow & Ice Removal					
Salary & Wages	111,329	172,396	172,396	-	0.0%
Expenses	380,410	381,815	440,000	58,185	15.2%
Total	491,739	554,211	612,396 [20]	58,185	10.5%
[20] The Snow and Ice budget reflects actual experience over time and is periodically adjusted (5 Years) as required.					
Electricity Account					
Expenses	220,261	257,450	268,450	11,000	4.3%
Total	220,261	257,450	268,450	11,000	4.3%
Sanitary Landfill					
Expenses	673,866	701,400	712,600	11,200	1.6%
Total	673,866	701,400	712,600	11,200	1.6%
Health Department					
Salary & Wages	283,396	298,235	311,238 [1]	13,003	4.4%
Expenses	13,708	14,900	17,400	2,500	16.8%
Health less trust funds	(200)	(200)	(200)	-	0.0%
Total	296,904	312,935	328,438	15,503	5.0%
Council on Aging					
Salary & Wages	278,555	282,859	293,260 [1]	10,401	3.7%
Expenses	54,882	54,987	61,147	6,160	11.2%
Total	333,437	337,846	354,407	16,561	4.9%
Youth & Family Services					
Salary & Wages	162,676	176,737	180,524 [1]	3,787	2.1%
Expenses	6,628	6,750	6,750	-	0.0%
Total	-	183,487	187,274	3,787	2.1%
Veterans Services					
Salary & Wages	-	-	-	-	
Expenses	114,029	135,841	137,686	1,845	1.4%
Total	114,029	135,841	137,686	1,845	1.4%
Trustees Soldiers Memorials					
Expenses	2,800	2,800	2,800	-	0.0%
Total	2,800	2,800	2,800	-	0.0%
Library					
Salary & Wages	770,413	789,493	829,014 [1]	39,521	5.0%
Expenses	270,349	261,365	270,876 [6]	9,511	3.6%
Total	1,040,762	1,050,858	1,099,890	49,032	4.7%
[6] Increase is the required purchase of books, materials and supplies to maintain certification levels for State Aid to Public Libraries.					
Recreation Department					
Salary & Wages	162,118	182,977	179,117 [1]	(3,860)	-2.1%
Total	162,118	182,977	179,117	(3,860)	-2.1%

Department Name	FY16 Actual	FY17 Budget	FY18 AFC Rec Budget	Budget Change FY17 to FY18	Pct. Change FY17 to FY18 Budget
Cultural Council					
Expenses	2,000	2,000	2,000	-	0.0%
Total	2,000	2,000	2,000	-	0.0%
Historical Commission					
Salary & Wages	11,758	12,197	12,393 [1]	196	1.6%
Expenses	5,506	5,800	5,800	-	0.0%
Total	17,264	17,997	18,193	196	1.1%
Debt					
Expenses	9,331,123	9,410,811	9,328,954	(81,857)	-0.9%
Total	9,331,123	9,410,811	9,328,954	(81,857)	-0.9%
Sewer Enterprise					
Salary & Wages	734,256	752,551	766,723 [1]	14,172	1.9%
Expenses	259,366	304,180	304,180	-	0.0%
Debt	821,700	998,118	869,082	(129,036)	-12.9%
Total	1,815,321	2,054,849	1,939,985	(114,864)	-5.6%
Wastewater Treatment Plant					
Salary & Wages	15,396	15,528	15,792 [1]	264	1.7%
Expenses	3,803,493	4,192,490	4,134,590 [7]	(57,900)	-1.4%
Total	3,818,889	4,208,018	4,150,382	(57,636)	-1.4%
[7] Veolia contractual increases/decreases are tied to both CPI (Consumer Price Index) & PPI (Product Price Index) on a yearly basis.					
Water Enterprise					
Salary & Wages	571,736	595,775	606,169 [1]	10,394	1.7%
Expenses	1,789,814	1,875,380	1,919,473	44,093	2.4%
Debt	1,484,295	1,432,461	1,362,205	(70,256)	-4.9%
Total	3,845,846	3,903,616	3,887,847	(15,769)	-0.4%
Country Club Enterprise					
Salary & Wages	-	4,828	4,925 [1]	97	2.0%
Expenses	466,312	396,659	410,075	13,416	3.4%
Total	466,312	401,487	415,000	13,513	3.4%
Library State Aid & Trust Funds Applied	(10,800)	(10,800)	(10,800)	-	0.0%
Sub-total General Gov't					
Salary & Wages	12,963,289	14,031,066	14,375,519	344,453	2.5%
Expenses	33,017,913	34,747,962	35,424,965	677,003	1.9%
Total	45,981,202	48,779,028	**49,800,484**	1,021,456	2.1%
Sub-total WSD School	45,087,768	46,330,691	**48,806,484**	2,475,793	5.3%
Total Operating Budget	**91,068,970**	**95,109,719**	**98,606,968**	**3,497,249**	**3.68%**

Articles Non-Borrow	4,185,709

Non-Voted Expenditures

Retirement Assessment	3,394,054
Central Mass, Cherry Sheet, Offsets, Charges & Transfers	569,879
Overlay Reserve	1,000,000
Total Recommended Expenditures	**107,756,610**

ARTICLE 7: Regularly Recurring Articles (Town Manager)

To see what action the Town may take on the following items, **A** through C**,** which may be voted as a block, or singly, or in any combination, but however voted, will be treated for accounting purposes as if each item were voted as a separate article:

A. Reserve Funds (Advisory Finance Committee) To see if the Town will vote to raise and appropriate the sum of Two Hundred Fifty Thousand Dollars ($250,000) or such other amount as the Town Meeting may approve, for the Finance Committee General Reserve Fund, transfer Fifty Thousand Dollars ($50,000), or such other amount as the Town Meeting may approve, from Water retained earnings for the Water Enterprise Reserve Fund, transfer Fifty Thousand Dollars ($50,000), or such other amount as the Town Meeting may approve, from Sewer retained earnings for the Sewer Enterprise Reserve Fund, and transfer Twenty Thousand Dollars ($20,000) from Country Club retained earnings for the Country Club Enterprise Reserve Fund, or such other amounts as the Town Meeting may approve, in accordance with Section 6 of Chapter 40 of the Massachusetts General Laws, or take any other action thereon.

Town Manager's Statement – These accounts provide funding for unforeseen expenses during the year through various reserve funds. The motion for this article is a simple majority vote.

We recommend the Town vote to approve this Article. (7-0-0)

B. Reconstruction and Improvement of Town Roads (Chapter 90) (DPW) To see if the Town will vote to transfer from available funds the sum of Seven Hundred Ninety Thousand One Hundred and Ninety Dollars ($790,190) or such other amount as the Town Meeting may approve, to construct, reconstruct, or improve the town roads, and further, to authorize the Board of Selectmen to apply for and accept a grant in this full amount, more or less, which is to be the State's contribution and/or reimbursement under chapter 90 of the Massachusetts General Laws for work done under this article, or to take any other action thereon.

Town Manager's Statement – This article allows the Town to borrow from itself thus avoiding interest costs to pay the upfront costs under the Chapter 90 funds (which is a reimbursable program) from Mass DOT for the purpose of repairing town roads. The Town undertakes an annual study that establishes the Town needs to be spending $1.1 million to maintain streets in Town. This means the Town is approximately $300,000 short of funding necessary maintenance on town streets. The motion for this article is a simple majority vote.

We recommend the Town vote to approve this Article. (6-0-0)

C. Healthcare Reimbursement Account (Town Manager) To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars ($20,000) or such other amount as the Town Meeting may approve, to fund the Healthcare Reimbursement Account as agreed with the Town's Collective Bargaining Units, or take any other action thereon.

Town Manager's Statement – This article funds the Town's Healthcare Reimbursement Account by setting aside an estimated amount (based on use through January) to allow the Town to meet its obligation to the Collective Bargaining Units in exchange for various health insurance plan design changes. The Town funds the amount that was estimated to be used during the current fiscal year to replenish the fund. The motion for this article is a simple majority vote.

We recommend the Town vote to approve this Article. (6-0-0)

ARTICLE 8: Capital Improvement Plan (Town Manager/Capital Planning Committee)

To see what action the Town may take on the following items, **A** through I**,** which may be voted as a block, or singly, or in any combination, but however voted, will be treated for accounting purposes as if each item were voted as a separate article:

A. Side Mower (Public Works)

To see if the Town will vote to transfer from Free Cash and appropriate the sum of One Hundred Twenty Thousand Dollars ($120,000) or such other amount as the Town Meeting may approve, for the purpose of replacing a 1996 New Holland Side Mower, or take any other action thereon.

Town Manager's Statement – This article would fund the replacement of a 1996 Side Mower at $120,000. The 1996 is unreliable and replacement parts have become difficult to obtain and the cost of maintenance and down time has increased. This piece of equipment has an estimated useful life of 7-10 years. The motion for this article is a simple majority vote.

We recommend the Town vote to approve this Article. (4-2-0)

B. Sewer Grinder Installation at Pump Station (Public Works)

To see if the Town will vote to transfer from Sewer Retained Earnings and appropriate the sum of Fifty Thousand Dollars ($50,000) or such other amount as Town Meeting may approve, for the purpose of installing a grinder pump at the Maynard Street Pump Station, or take any other action thereon.

Town Manager's Statement – This article would fund the first of a multi-year plan to install grinder pumps at various pump stations. Specifically, this appropriation would fund the installation of a grinder pump at the Maynard Street Pump Station. Wastewater Grinder Pumps can effectively precondition solids, including non-dispersible solids into smaller pieces that can pass through pumps without clogging or damaging the pumps. The motion for this article is a simple majority vote.

We recommend the Town vote to approve this Article. (6-0-0)

C. Replace Fire Hydrants (Public Works)

To see if the Town will vote to transfer from Water Retained Earnings and appropriate the sum of Thirty Thousand Dollars ($30,000) or such other amount as Town Meeting may approve, for the purpose of replacing ten (10) fire hydrants in FY18, or take any other action thereon.

Town Manager's Statement – This article would fund the planned implementation of a recurring program to replace fire hydrants to replace antiquated hydrants in need of replacement. Parts for the older hydrants are difficult to obtain, newer hydrants open easier and are more efficient. The motion for this article is a simple majority vote.

We recommend the Town vote to approve this Article. (6-0-0)

D. Cruiser Replacement (Police)

To see if the Town will vote to transfer from Free Cash and appropriate the sum of One Hundred Fifteen Thousand Dollars ($115,000) or such other amount as Town Meeting may approve, for the purpose of replacing two police cruisers, or take any other action thereon.

Town Manager's Statement – This article would fund the replacement of two police cruisers. Those being replaced have high mileage, many idling hours and those costing the department the most to maintain. The department is on a regular replacement schedule which includes the mobile data terminals and radar units. The motion for this article is a simple majority vote.

We recommend the Town vote to approve this Article. (6-0-0)

E. Portable Radio Replacement (Police Department)
To see if the Town will vote to transfer from Free Cash and appropriate the sum of Two Hundred Eighty Six Thousand Five Hundred Seventy Eight Dollars ($286,578) or such other amount as Town Meeting may approve, for the purpose of replacing the portable radios used by the Police Department, or take any other action thereon.

Town Manager's Statement – This article would fund the replacement of the portable radios that have been used by the Police Department since 2002. For emergency purposes, using 15 year old radios is not an ideal situation and as parts to these older radios have become difficult to obtain, the Police Department has stripped other radios to keep enough working to cover shifts. The motion for this article is a simple majority vote.

We recommend the Town vote to approve this Article. (5-1-0)

F. Portable Radio Replacement (Fire Department)
To see if the Town will vote to transfer from Free Cash and appropriate the sum of One Hundred Twenty Thousand Dollars ($120,000) or such other amount as Town Meeting may approve, for the purpose of replacing the portable radios used by the Fire Department, or take any other action thereon.

Town Manager's Statement – The Fire Department has also been using the same radios since 2002 however, in 2016 the Fire Officers' radios were replaced so fewer units are needed to replace the Fire Department radios. The motion for this article is a simple majority vote.

We recommend the Town vote to approve this Article. (5-1-0)

G. Fire Department Four Wheel Drive Vehicle (Fire Department)
To see if the Town will vote to transfer from Free Cash and appropriate the sum of Fifty One Thousand Dollars ($51,000) or such other amount as Town Meeting may approve, for the purpose of replacing a 2008 Ford Exhibition, or take any other action thereon.

Town Manager's Statement – This article would fund the replacement of a 2008 vehicle that has 123,000 miles which has ongoing electrical issues that results in failure to start, it locks/unlocks on its own and has major rot throughout. This vehicle is used by the Deputy Chief to respond to emergencies. The motion for this article is a simple majority vote.

We recommend the Town vote to approve this Article. (6-0-0)

H. Rescue 1 Replacement (Fire Department)
To see if the Town will vote to transfer from the Capital Stabilization Fund the sum of Two Hundred Ten Thousand Dollars ($210,000) from the Capital Stabilization Fund and transfer from free cash and appropriate the sum of Four Hundred Seventy Five Thousand Dollars ($475,000) or such other amount as Town Meeting may approve, for the purpose of replacing the 1996 Rescue Truck, or take any other action thereon.

Town Manager's Statement – This article would fund the replacement of the 1996 Rescue Vehicle which has significant corrosion and maintenance issues which has resulted in it being out of service for several weeks during the past year and has cost $70,000 in repairs in the past few years to keep it in service. The Town was aware that over the next several years that there were large purchases that would be needed in the Fire Department and to offset a portion of the one-time expenses, the Town has set aside funds in the Capital Stabilization Fund. This article would fund approximately one-third from Capital Stabilization and two-thirds from free cash. The motion for this article requires a 2/3rd majority vote.

We recommend the Town vote to approve this Article. (6-0-0)

I. Capital Stabilization Fund
To see if the Town will vote to transfer from Free Cash and appropriate the sum of One Hundred Thousand Dollars ($100,000) or such other amount as Town Meeting may approve, to the Capital Stabilization Fund, or take any other action thereon.

Town Manager's Statement – This request is to fund the capital stabilization fund which currently has a balance of $278,250. Of this amount, $210,000 has been allocated for the replacement of Rescue 1 as stated in the previous article. This request would add $100,000 to the Capital Stabilization Fund toward the purchase of the replacement of future large purchases. The motion for this article is a simple majority vote.

We recommend the Town vote to approve this Article. (6-0-0)

ARTICLE 9: Senior Center User Software (Assistant Town Manager/COA Director)

To see if the Town will vote to transfer from Free Cash and appropriate the sum of Seven Thousand Eight Hundred Dollars ($7,800) or such other amount as Town Meeting may approve, for the purpose of purchasing software that will track program use at the Senior Center, or take any other action thereon.

Town Manager's Statement – As the Town's senior population increases and there is increased use of the Senior Center, the Town wants to track the use to measure which programs are successful and which are not for future planning purposes. This will also give the Town a good conceptual understanding whether the Senior Center is sufficient or whether it may require some future capital improvements to meet the needs of seniors. This article will fund the initial purchase of the software and there is an $1,800 annual licensing fee. The motion for this article is a simple majority vote.

We recommend the Town vote to approve this Article. (5-1-0)

ARTICLE 10: Smith Valve Parkway Lighting (Town Manager)

To see if the Town will vote to transfer from Free Cash and appropriate the sum of Twenty Five Thousand Dollars ($25,000) or such other amount as Town Meeting may approve, for the purpose of installing solar powered sidewalk lights on Smith Valve Parkway from the MBTA Station to the intersection of Smith Valve Parkway and Gleason/Fisher Streets, or take any other action thereon.

Town Manager's Statement – The Transit Oriented Village (TOV) that has been developed on Gleason Street added 275 residential units that are geared to people that would use the MBTA trains to commute to work. Many of these residents walk from the TOV to the MBTA Station and for the months of November through March, the evening walk is in the dark as there are no street lights. There are sidewalks, but no lighting. The Town installed a single solar powered light to gauge its effectiveness and reviewed the cost of solar vs. traditional lighting through National Grid and found the payback to be between 6—7 years with the lights at 40 foot intervals. The motion for this article is a simple majority vote.

We recommend the Town vote to approve this Article. (6-1-0)

ARTICLE 11: Purchase of Rectangular Rapid Flash Beacon Crosswalk Safety Signs (BPAC)

To see if the Town will vote to transfer from free cash and appropriate the sum of Twenty Five Thousand Two Hundred Dollars ($25,200) or such other amount as Town Meeting may approve for the purpose of purchasing four (4) sets of rectangular rapid flashing beacon crosswalk safety signs to be installed at high traffic pedestrian street crossings in Town, or take any other action thereon.

Town Manager's Statement – This article would continue the program started a few years ago of installing pedestrian activated crosswalk signs at high traffic and dangerous crossings in Town. This article would allow four additional locations in Town to have these types of signs. This article is a simple majority vote.

We recommend the Town vote to approve this Article. (7-0-0)

ARTICLE 12: Downtown Street Lighting (DPW Director)

To see if the Town will vote to transfer from Free Cash and appropriate the sum of One Hundred Twelve Thousand Dollars ($112,000) or such other amount as Town Meeting may approve, for the purpose of installing period style street lights the Town purchased from the rotary to the E. Main Street Railroad Bridge, or take any other action thereon.

Town Manager's Statement – The Town has purchased period style street lighting for the downtown area and installed them on W. Main Street and South Street. The Town has the poles and bases and will begin installing them this Spring on E. Main Street. The initial plan was to use the existing underground electric line. However, National Grid has informed the Town the conduit that carries the low voltage power lines also carries high voltage lines and National Grid made the determination this Fall that the Town cannot use the existing low voltage electric lines. The motion for this article is a simple majority vote.

We recommend the Town vote to approve this Article. (6-0-0)

ARTICLE 13: Recreation Parking Lot at former State Hospital Property (Recreation Comm.)

To see if the Town will vote to transfer from Free Cash and appropriate the sum of Two Hundred Forty Four Thousand Five Hundred Dollars ($244,500) or such other amount as Town Meeting may approve, for the purpose of constructing a parking lot near the soccer fields at the former Westborough State Hospital property, or take any other action thereon.

Town Manager's Statement – The Town will continue to own and use approximately 60 acres of the property at the former State Hospital and has used the property for youth soccer for many years. Parking has been an issue and should be addressed. Consistent with the master plan for the recreation property at this location, the Recreation Commission is seeking to construct a parking lot to address this issue. The motion for this article is a simple majority vote.

We recommend the Town vote to approve this Article. (6-0-0)

ARTICLE 14: Water – Capital Equipment and Projects (DPW Director & Conservation Officer)

To see if the Town will vote to transfer from Water Retained Earnings and appropriate the sum of Thirty Six Thousand Eight Hundred Dollars ($36,800) or such other amount as Town Meeting may approve, for the purpose of survey and installing signage at the boundaries of the Morse Street, Hopkinton Road and Otis Street Wells and to maintain the water line easement at the Otis Street Well,

and to perform other related maintenance such as but not limited to, cleaning debris from tributaries to reduce flooding and the removal of dead, dying and invasive vegetation, or take any other action thereon.

Town Manager's Statement – This Article would fund necessary maintenance and the installation of surveying the water supply boundaries and installing signage indicating the boundary area. The maintenance will include cleaning debris from tributaries to reduce flooding and the removal of dead, dying and invasive species. The motion for this article is a simple majority vote.

We recommend the Town vote to approve this Article. (8-0-0)

ARTICLE 15: Drainage Maintenance (DPW Director/Conservation Officer)

To see if the Town will vote to transfer from Free Cash and appropriate the sum of Twenty Three Thousand Fifty Dollars ($23,050) or such other amount as Town Meeting may approve, for the purpose of undertaking maintenance projects including the E. Main Street/Lyman Street outfall and at Wayside Estates, including survey work, or take any other action thereon.

Town Manager's Statement – This Article would fund necessary maintenance at E. Main Street and Lyman Street stormwater outfall which includes removing all the vegetation that is growing into the traffic lights and building an access drive to this critical drainage outfall. This Article also funds maintaining the detention basin and sewer easement area at the Wayside Estates Subdivision and to survey an access drive to the detention basin to allow for future maintenance. The motion for this article is a simple majority vote.

We recommend the Town vote to approve this Article. (6-0-0)

ARTICLE 16: Seal Bricks at the Senior Center (Buildings and Ground)

To see if the Town will vote to transfer from Free Cash and appropriate the sum of Five Thousand Five Hundred Dollars ($5,500) or such other amount as Town Meeting may approve, for the purpose of pressure washing and sealing the bricks at the Senior Center, or take any other action thereon.

Town Manager's Statement – This Article would fund a maintenance project at the Senior Center that would include pressure washing the bricks to remove mildew and clean the bricks and then add one coat of sealant on the bricks. The motion for this article is a simple majority vote.

We recommend the Town vote to approve this Article. (6-0-0)

ARTICLE 17: Authorization to Accept Grant Funds & Easements – Fisher Street Over Assabet River – MassDot Small Bridge Program (DPW Director)

To see if the Town will authorize the Board of Selectmen to appropriate in anticipation of reimbursement and to accept up to and including Five Hundred Thousand Dollars ($500,000) and to expend such funds which may be received from the MassDot Small Bridge program grant for the Fisher Street bridge over the Assabet River W-024-12 (6XJ), and further authorize the Board of Selectmen to acquire, by gift, purchase, and/or eminent domain, for public way purposes and for the purpose of undertaking the Assabet River/Fisher Street Project, the fee to and/or permanent and temporary easements, for the purpose of constructing, altering, maintaining, improving, repairing, replacing and/or relocating rights of way, sidewalks, drainage, utilities, slopes, grading and rounding, in, on and under the parcels of land within, abutting or near Fisher Street, as approximately shown on sketch plan entitled "Assabet River/Fisher Street Project," a copy of which is on file with the Town Clerk, or take any other action relative thereto.

Town Manager's Statement – This article will authorize the Selectmen to accept grant funds for this project should the Town be selected as a candidate for the Small Bridge Program. This bridge is currently limited with posted weight limits. Portions of the bridge are very old. The Town Engineer prepared the application which was filed in late October. The project has not yet been designed, however, we have included the authorization to accept easements should they be necessary so that the project is not held up. Currently easements are not anticipated and eminent domain (the reason for a 2/3 majority vote) is only inserted to clear potential title issues. The motion for this article requires a 2/3 majority vote.

We recommend the Town vote to approve this Article. (6-0-0)

ARTICLE 18: Forbes Municipal Building Increased Debt Authorization (Municipal Building Com.)

To see if the Town will vote to appropriate the sum of One Million Two Hundred Thousand Dollars ($1,200,000), in addition to the $15,000,000 previously appropriated by the Town for this purpose, to pay additional costs of renovation of the Forbes Municipal Building, and for the payment of all costs incidental and related thereto, and to determine whether this amount shall be raised by taxation, transfer from available funds, borrowing or otherwise; or to take any other action relative thereto.

Town Manager Statement – This Article would authorize additional debt issuance for the purpose of the renovation of Forbes Municipal Building. Town Meeting approved $15,000,000 for the renovation at the Annual Town Meeting in 2016. Due to changing market conditions and additional work that needs to be done, the estimated cost of the project has increased above earlier estimates. The project is out to bid and the final construction figure will be available for Town Meeting. At the time of developing the Town Meeting warrant, this project is estimated to be approximately $1.2 million over the appropriation. The motion for this article requires a 2/3 majority vote.

We recommend the Town vote to approve this Article. (6-0-1)

ARTICLE 19: Hastings Elementary School Geothermal Heating/Cooling System (School Dept.)

To see if the Town will vote to appropriate the sum of Two Million Two Hundred Thousand Dollars ($2,200,000), to pay costs of repairing and improving the Hastings School geothermal heating/cooling system, and for the payment of all costs incidental and related thereto, and to determine whether this amount shall be raised by taxation, transfer from available funds, borrowing or otherwise; or to take any other action relative thereto.

Town Manager's Statement – This article seeks to borrow the sum of $2.2 million to repair and improve the geothermal heating system at Hastings Elementary School. The School Department has funded and received two preliminary assessment studies to review the geothermal system and to provide guidance on the scope of anticipated repairs. Town Meeting in October 2016 appropriated funds for hiring a HVAC design engineer for the purpose of developing construction bids for this project. The School Department has hired consulting engineers through the Pre-K to 3rd Grade School Building Committee and bids for this project went out to bid on 1/12/17. The motion for this article requires a 2/3 majority vote.

We recommend the Town vote to approve this Article. (6-0-1)

ARTICLE 20: Armstrong Modular Project (School Department)

To see if the Town will vote to appropriate the sum of One Million Five Hundred Thousand Dollars ($1,500,000), to pay costs of purchasing 4 new modular classrooms at Armstrong Elementary School, and for the payment of all costs incidental and related thereto, including demolition and removal of 4 existing modular classroom units at Armstrong Elementary School, and to determine whether this amount shall be raised by taxation, transfer from available funds, borrowing or otherwise; or to take any other action relative thereto.

Town Manager Statement – This Article would authorize debt issuance to remove 4 existing modular classrooms and replacing these with 4 new modular classrooms intended for permanent use. The current modular units are over 20 years old and past their usable life. Issues include roof leaks, exterior delamination around the bases and foundation deterioration. The Gibbons School Building Committee has rented modular units for the Gibbons renovation project and the intent of the Pre-K to 3rd Grade School Building Committee is to negotiate the purchase of the rented units. The motion for this article requires a 2/3 majority vote.

We recommend the Town vote to approve this Article. (8-0-1)

ARTICLE 21: High School Drainage Swale Evaluation (School Dept. /Conservation Comm.)

To see if the Town will vote to transfer from Free Cash and appropriate the sum of Twenty Nine Thousand Dollars ($29,000) or such other amount as Town Meeting may approve, for the purpose of evaluating the drainage swale that runs through the high school property, or take any other action thereon.

Town Manager's Statement – This article would fund a study to develop costs and a proposal to install pipes to carry the water that currently runs through an open drainage swale on the high school property. The actual project costs would be sought at a future Town Meeting if there was a decision to move this project forward. The motion for this article is a simple majority vote.

We recommend the Town vote to approve this Article. (8-0-0)

ARTICLE 22: Lease Agreement Authorization (School Department)

To see if the Town will vote to authorize the Board of Selectmen, with approval of the School Committee, to lease property to be held under the care, custody and control of the School Committee for school purposes, including but not limited to providing services for 18-22 year-olds as required by law and to authorize the Board of Selectmen to enter into a lease agreement for a term not to exceed thirty (30) years and take such other actions as may be necessary to effectuate the purposes of this Article, or to take any other action thereon.

Town Manager's Statement – The School Committee is requesting this approval because leasing property requires procurement under MGL Ch. 30B. The School Committee is seeking space for programing for students that require sustained school support from ages 18-22 before transitioning to adult services. Any costs associated with the lease will be paid through the School Department's budget. The motion for this article is a simple majority vote.

We recommend the Town vote to approve this Article. (8-0-0)

ARTICLE 23: Town Sewer System (DPW Director)

To see if the Town will vote to transfer from Sewer Retained Earnings, the sum of Four Hundred Thousand Dollars ($400,000), or such other amount as the Town Meeting may approve for consulting services to design the rehabilitation of the Town's sewer interceptor and improvements to various wastewater pumping stations including preparing bidding documents and providing construction services, or take any other action relative thereto.

Town Manager's Statement – This article requests funds to prepare design and bidding documents to rehabilitate the sewer "interceptor" which is the main line that brings waste water to the Waste Water Treatment Plant (WWTP). An evaluation study has ranked this a top priority as nearly 50 years of service has caused this pipe to deteriorate from the inside out. Funds are also sought to continue to design updates to the wastewater pump stations as various improvements are needed at the Maynard, Denny Brook, Birchwood, Piccadilly, and Great Way pump stations. The motion for this article is a simple majority vote.

We recommend the Town vote to approve this Article. (8-0-0)

ARTICLE 24: Town Water System (DPW Director)

To see if the Town will vote to transfer from Water Retained Earnings, the sum of Two Hundred Seventy Five Thousand Dollars ($275,000), or such other amount as the Town Meeting may approve for various improvements to the water system including but not specifically limited to equipment purchases, cross connection program, pump station update/design or take any other action relative thereto.

Town Manager's Statement – The requested funds provide a wide range of ongoing maintenance and design within the water system which include preparing of bid documents for a replacement well at the Wilkeson Well, implementing a cross connection program, and the purchase and set up of a water valve exercise trailer. The cross connection program is requirement of DEP and is being reinforced so that we meet targets to account for the water we pump and distribute. Establishing a water valve exercise program will save on valve replacements and insure that the valves are in working order when they are needed. The motion for this article is a simple majority vote.

We recommend the Town vote to approve this Article. (8-0-0)

ARTICLE 25: Town Water Mains (DPW Director)

To see if the Town will vote to transfer from Water Retained Earnings or borrow pursuant to any applicable statute the sum of Eight Hundred Seventy Thousand Dollars ($870,000), or such other amount as the Town Meeting may approve, for the extension, repair, replacement, lining, cleaning, upgrade and installation of various mains and appurtenant work, or take any other action relative thereto.

Town Manager's Statement – The requested funding would allow the Department of Public Works to continue its "Transite" pipe replacement program in the Fairview Road area where multiple breaks have occurred. The funding also includes extending water main on Hundreds Road about 900' to Route 9 so that this area is "looped". This extension will provide this area with water when future replacement occurs on Flanders Road. The request also includes funds to continue cleaning water mains utilizing the ice pigging process in the Maynard/Fisher Street area. The motion for this article requires a 2/3 majority vote.

We recommend the Town vote to approve this Article. (7-0-0)

ARTICLE 26: Glen/Nourse Street Cemetery Construction Phase I (DPW Director)

To see if the Town will vote to appropriate the sum of One Million Seven Hundred Thousand Dollars ($1,700,000), to pay costs of constructing a new cemetery on Glen Street/Nourse Street, and for the payment of all costs incidental and related thereto, and to determine whether this amount shall be raised by taxation, transfer from available funds, borrowing or otherwise; or to take any other action relative thereto.

Town Manager's Statement – This funding would be used to furnish all activities required to construct and make the first Phase of this cemetery expansion project available for use. This would include considerable earthwork, materials processing, construction of roads, water system, paths, landscaping and walls to meet the Town's needs for years to come. The expansion is required as the current cemetery nears capacity. The motion for this article requires a 2/3 majority vote.

We recommend the Town vote to DEFEAT this Article. (7-0-0)

NOTE: Please see our comments on page 1 (AFC Message to Voters) regarding this Article.

ARTICLE 27: Adopt Chapter 218 of the Acts of 2016

To see if the Town will vote to adjust the maximum reduction amount of real property taxes allowed by the Statute to $1,500 per Chapter 218 of the Acts of 2016, or take any other action thereon.

Town Manager's Statement – This article would increase the reduction that senior citizens are allowed to work off a portion of their property taxes from the current $1,250 the Town has adopted to $1,500 to reflect changes in the minimum wage. The rate seniors earn by working for the Town is tied to the minimum wage. The motion for this article is a simple majority vote.

We recommend the Town vote to approve this Article. (7-0-0)

ARTICLE 28: Relocation, Acceptance (and Discontinuance of portions) of Washington Street (DPW Director)

To see if the Town will vote to accept as a public way the relocated and altered layout of a portion of Washington Street, as heretofore relocated and altered by the Board of Selectmen and shown more particularly on a plan entitled "Alteration Plan Washington Street Westborough, MA (Worcester County)," dated January 4, 2017 (latest revision), prepared by Beals and Thomas, Inc., a copy of which is on file with the Town Clerk, and to authorize the Board of Selectmen to acquire for public way purposes, by purchase, gift and/or eminent domain, the fee to and/or easements in the parcels of land included within said altered layout, all as shown on said plan, and any access, drainage, utility or other easements on abutting properties, and further to transfer the care, custody and control of the parcels of land outside the altered layout and hereby discontinued from the Board of Selectmen for public way purposes to the Board of Selectmen for the purpose of conveyance, and to authorize the Board of Selectmen to release or convey the Town's right, title and interest in said discontinued parcels on such terms and conditions, and for such consideration, which may be nominal consideration, as the Board deems appropriate, and subject to a $10,000.00 maintenance bond being established and held under the supervision of the Planning Board, or take any other action relative thereto.

Town Manager's Statement – This action is required to make the "new" location of Washington Street in Westborough a public way and to discontinue the former location. The new roadway has been constructed by EMC Corporation in accordance with subdivision plans approved by the Planning Board in 2008. This configuration routes Washington Street into Coslin Drive in Southborough to align with future traffic improvements which will be constructed as the EMC land is built out. The motion for this article requires a 2/3 majority vote (due to the eminent domain language which will be used only if necessary to perfect title).

We recommend the Town vote to approve this Article. (7-0-0)

ARTICLE 29: Alteration of Washington Street (DPW Director)

To see if the Town will vote to accept the altered and widened layout of Washington Street, as heretofore altered by the Board of Selectmen, to include within said altered layout two parcels of land located adjacent to the current easterly sideline of Washington Street and shown more particularly as "2017 Town Alteration 1 571 + SF" and "2017 Town Alteration 2 854 + SF" on a plan entitled "Alteration Plan Washington St. Westborough, Ma (Worcester County)", dated January 4, 2017 (latest revision), and prepared by Beals and Thomas Inc., a copy of which is on file with the Town Clerk, and to authorize the Board of Selectmen to acquire, by gift, purchase, and/or eminent domain, the fee to and/or an easements in said parcels for all purposes for which public ways are used, or take any other action relative thereto.

Town Manager's Statement – This action is required to make two areas which are now private property part of the public way. These areas are portions of widening to accommodate a sidewalk (approved in the 2008 subdivision) as well as improvements to a curve that had poor visibility and a sharp turn (also required in the 2008 subdivision approval). All improvements were constructed by EMC Corporation. The motion for this article requires a 2/3 majority vote (due to the eminent domain language which will be used only if necessary to perfect title).

We recommend the Town vote to approve this Article. (7-0-0)

ARTICLE 30: Amend General Bylaws – Revolving Funds (Town Manager)

To see if the Town will vote to amend the General Bylaws, to create a new Article 48 as follows:

The Town of Westborough shall authorize the following Revolving Funds:

Revolving Fund	Purpose	Funds to be Deposited From	Authorized to Expend Funds	Maximum Expenditure
Fire Department	EMS Training	Program Fees	Fire Chief	$4,000
Youth and Family Services	To Provide Youth Activities such as Hot Summer Nights and Babysitter training	Program Fees	Youth Commission	$15,000
Local Emergency Planning Committee	To address hazardous materials spills and provide the Fire Department the means to bill insurance companies and refurbish supplies used in HazMat spills	Insurance and other Proceeds for Services	Local Emergency Planning Committee	$100,000
Council on Aging	To Provide Programs for Seniors	Program Fees	Council on Aging	$15,000
Recreation	To Provide Recreation Programs	Program Fees	Recreation Commission	$400,000

Or take any other action thereon.

Town Manager's Statement – This article creates a General Bylaw consistent with the Municipal Modernization Act which requires a General Bylaw establishing the revolving accounts and a Town Meeting authorization establishing a cap on spending. The motion for this article requires a simple majority vote.

We recommend the Town vote to approve this Article. (7-0-0)

ARTICLE 31: Amend General Bylaws – Renumbering, Sections, Articles and Correcting Titles (Town Manager)

To see if the Town will vote to amend the General Bylaws as follows:

(A) By adding titles to the following Sections of the General Bylaws:

Article 1 – General Provisions
Section 1 – General Bylaws
Section 2 – Repeal of Bylaws
Section 3 – Violation of Bylaws
Section 4 – Severance Provision

Article 2 – Town Meeting
Change Section 1(A) to Section 1 – Annual Town Meeting
Change Section 1(B) to Section 2 – Fall & Special Town Meetings
Change Section 2 to Section 3 – Posting of Warrant
Change Section 3 to Section 4 – Moderator Determination on Signs & Visitors at Town Meeting
Change Section 3(A) to Section 5 – Town Meeting Quorum
Change Section 4 to Section 6 – Town Meeting Motions Second Requirement
Change Section 5 to Section 7 – Motions in Writing
Change Section 6 to Section 8 – Frivolous Motions
Change Section 7 to Section 9 – Deputy Moderator
Change Section 8 to Section 10 – Order of Motions
Change Section 9 to Section 11 – Precedence of Motions
Change Section 10 to Section 12 – Reconsideration
Change Section 11 to Section 13 – Speakers at Town Meeting
Change Section 12 to Section 14 – Number of Times Speakers May Address a Question
Change Section 13 to Section 15 – Non-Voters at Town Meeting
Change Section 14 to Section 16 – Articles Taken Out of Order
Change Section 15 to Section 17 – Dissolving Town Meeting
Change Section 16 to Section 18 – Town Meeting Committees
Change Section 18 to Section 19 – Vote Counting Methods
Change Section 19 to Section 20 – Town Meeting Recordation and change sub-sections (1) – (4) to (A) – (D)

Article 3 – Advisory Finance Committee
Section 1 – Membership
Section 2 – Term of Office
Section 3 – Vacancies
Section 4 – Advisory Finance Committee Recommendations
Section 5 – Access to Information

Article 4 – Board of Selectmen
Section 1 – Powers and Duties
Section 2 – Acquisition and Disposition of Real Property
Section 3 – Bonds, Disposition of Public Property
Section 4 – Authority as Chief Executive Officer
Section 5 – Tax Title Property
Section 6 – Annual Town Report
Section 7 – Council on Aging

Article 5 – Accounting Department
Section 1 – Audit
Section 2 – Purchase Orders
Section 3 – Revenue Turnover

Article 6 – Town Treasurer/Collector
Section 1 – Powers and Duties
Section 2 – Collection of Water and Sewer Fees
Section 3 – Renewal of Certain Licenses and Permits

Article 7 – Extension of Water Mains
Section 1 – Water Connection & Extensions
Section 2 – Privilege Fee
Section 3 – Connection Payment
Section 4 – Water Main Extension Standards
Section 5 – Private Ways

Article 8 – Cemeteries
Section 1 – Management
Section 2 – Perpetual Care
Section 3 – Segregation of Perpetual Care Funds
Section 4 – Regulations

Article 9 – Use of Public Ways and Places
Section 1 – Construction, Fire Hydrants & Driveways
Section 2 – Prohibited Activities in Public Ways
Section 3 – Firearms Discharge Prohibited
Section 4 – Coasting Prohibited
Section 7 – Signs & Structures Over Public Ways
Section 8 – Merchandise Sale on Sidewalks
Section 11 – Building Numbering
Section 12 – Dance Hall Licensing Required
Section 14 – Littering Prohibited
Section 15 – Obstructing Public Ways Prohibited
Section 16 – Recreational Vehicles on Public Property Prohibited

Article 10 – Junk Dealers and Collectors
Section 1 – Junk Dealers

Article 11 – Dumps
Section 1 – Refuse Dumps Prohibited
Section 2 – Refuse in Public Ways Prohibited

Article 13B – Department Head Employment Contract
Section 1 – Contracts for Certain Department Heads Authorized
Section 2 – Employment Contract Prevails Over Personnel Policies
Section 3 – Contract Obligation
Section 4 – Removal
Section 5 – Adoption of Rules & Regulations
Section 6 – Department Head Contracts

Article 14 – Building Department
Change Section A to Section 1 – Appointing Authority
Change Section B to Section 2 – Authority
Change Section C to Section 3 – Compensation
Change Section D to Section 4 – Fees

Article 16 – Building Code
Change Part 1 to Section 1 – Building Code
Change Part 2 to Section 2 – Electrical Service

Article 18 – Licensing of Solicitors and Canvassers

To Insert Section Numbers as follows:

After the word, "thereto:" add "Section 1 – Definitions"
Section 1 – Definitions – change numbers (1) – (3) to (A) – (C) and (a) – (c) to (1) – (3)
Change (3.2) to Section 2 – Certificate of Registration
Change (3.3) to Section 3 – Application for Certificate of Registration
Change (3.4) to Section 4 – Application
Change (3.5) to Section 5 – Registration Prohibited
Change (3.6) to Section 6 – Seven (7) Day Waiting Period
Change (3.7) to Section 7 – Permanent Record
Change (3.8) to Section 8 – Revocation of Certificate
Change (3.9) to a sub-heading under Section 8 as 8 (A)
Change (3.10) to a sub-heading under Section 8 as 8 (B)
Change (3.11) to Section 9 – Notice of Regulating Soliciting
Change (3.12) to Section 10 – Soliciting Prohibited
Change (3.13) to a sub-heading under Section 10 as 10 (A)
Change (3.14) to a sub-heading under Section 10 as 10 (B)
Change (3.15) to a sub-heading under Section 10 as 10 (C)
Change (3.16) to Section 11 – Duty of Solicitors
Change (3.17) to a sub-heading under Section 11 as 11 (A)
Change (3.18) to Section 12 – Uninvited Solicitors Prohibited
Change (3.19) to Section 13 – Fee for Solicitation.
Change (3.20) to Section 14 – Time Limit for Soliciting
Change (3.21) to Section 15 – Permits
Change (3.22) to Section 16 – Penalty

Article 20 – Alcoholic Beverages
Change (A) to Section 1 – Prohibition in Town Buildings or Town Property
Change (B) to Section 2 – Prohibition in Property Leased by the Town
Change (C) to Section 3 – Prohibition in Public Ways
Change (D) to Section 4 – Prohibition in Public Places, Exceptions
Change (E) to Section 5 – Use in Public Parks, Exceptions
Change (F) to Section 6 – Violation

Article 21 – Alarm Systems
Section 1 – Rules and Regulations
Section 2 – Approval by Selectmen

Article 22 – Hunting
Section 1 – Hunting Prohibited Without Permission, Exclusion for Bow Hunting
Section 2 – Written Permission Required

Article 25 – Emergency Access
Section 1 – Prohibition to Obstruct Access on Private Ways
Section 2 – Fire Lane Prohibition
Section 3 – Fire Lane Pavement Markings
Section 4 – Violation

Article 26 – Smoking in Public Places – delete "Section 3 – Reserved" and renumber Sections 4 – 8 as Sections 3-6

Article 27 – Sewer Regulations
Section 1 – Collection System Rules & Regulations
Section 2 – Treatment Plant Board Rules & Regulations
Section 3 – Rules & Regulations – Approval by Board of Selectmen
Section 4 – Penalties for Violation
Section 5 – Enforcement
Change Section 10 to Section 6 – Fixtures Installed in Basements

Article 29 – Alternative Methods of Dealing with MGL Chapters 61, 61A and 61B
Add "Section 1" before the word "Definitions"
Change (1) to Section 2 – Acceptance
Change (2) to Section 3 – Cooperating Entities
Change (3) to Section 4 – Land to be Acquired by the Town

Article 30 – Rules and Regulations for Lake Chauncy
Change Rule 1 to Section 1 – Powerboats
Change Rule 2 to Section 2 – Operator Responsibility
Change Rule 3 to Section 3 – Public Boat Ramp Use Required
Change Rule 4 to Section 4 – Vessel Lighting
Change Rule 5 to Section 5 – Headway Speed
Change Rule 6 to Section 6 – Indecent Acts
Change Rule 7 to Section 7 – Pollution
Change Rule 8 to Section 8 – Ice Fishing, Snowmobiling & Scuba Diving
Change Rule 9 to Section 9 – Aircraft
Change Rule 10 to Section 10 – Safe Use of Boats, Flow of Traffic
Change Rule 11 to Section 11 – Moorings
Change Rule 12 to Section 12 – Boat Rentals
Change Rule 13 to Section 13 – Speed
Change Rule 14 to Section 14 – Water Skiing
Change Rule 15 to Section 15 – Parking Lot Limitations
Change Rule 16 to Section 16 – Swimming Areas Limited
Change Rule 17 to Section 17 – Abandonment of Boats Prohibited
Change Rule 18 to Section 18 – Signs Prohibited
Change Rule 19 to Section 19 – Enforcement
Change Rule 20 to Section 20 – Prohibited Watercraft (and delete the first words "Prohibited Watercraft" from the paragraph)
Change Rule 21 to Section 21 – Penalties (and delete the first word "PENALTIES" from the paragraph)

Article 31 – Termination of Water Services
Section 1 – Termination
Section 2 – Notice Provisions
Section 3 – Notice of Hearing
Section 4 – Appeal to Selectmen

Article 32 - Handicapped Access Bylaw
Change 1. to Section 1 – Public Meetings to be Accessible
Change 2. to Section 2 – Posting
Change 3. to Section 3 – Compliance

Article 33 – Recycling
Before the first paragraph insert "Section 1 – Board of Health Authorized to Adopt Regulations"
Before the second paragraph insert "Section 2 – Definitions"
Before the third paragraph insert "Section 3 – Prior Bylaws, Rules, Regulations, Etc. Repealed"

Article 37 – Noncriminal Disposition of Certain Violations of Bylaws, Rules and Regulations
Before the first paragraph insert "Section 1 – Noncriminal Disposition"
Change "Article 37, Appendix A Traffic Rules and Orders" to "Section 2 – Noncriminal Enforcement" under Article 37
Add a sub-section (A) before the words, "Article III"
Add a sub-section (B) before the words, "Westborough Zoning Bylaws"
Add a sub-section (C) before the words, "Town Bylaws" and change "Town Bylaws" to "General Bylaws"
Add a sub-section (D) before the words, "Westborough Board of Health"
Add a sub-section (E) before the words, "Westborough Conservation Commission"

Article 39 – Sandra Pond Reservoir Regulations
Section 1 – Alcohol Prohibited
Section 2 – Fires
Section 3 – Hunting and Trapping
Section 4 – Conservation Area
Section 5 – Discharge of Firearms
Section 6 – Tampering with Town Property
Section 7 – Curfew
Add "Section 8" before "Prohibited Activities at/on Sandra Pond"
Add "Section 9" before "Penalties"
Add "Section 10" before "Sandra Pond Reservoir Fishing Regulations"
Change Section 1 to (A) under new Section 10
Change Section 2 to (B) under new Section 10
Change Section 3 to (C) under new Section 10
Change Section 4 to (D) under new Section 10
Change Section 5 to (E) under new Section 10
Change Section 6 to (F) under new Section 10
Add "Section 11" before "Penalties"

Article 41 – Committee for Soldiers Memorials
Section 1 – Purpose
Section 2 – Membership
Section 3 – Rules and Regulations

Article 43 – Construction Activity
Section 1 – Day & Time Limits
Section 2 – Permit Required

Article 45 – Non-Zoning Wetlands Protection
Change I. Purpose to Section 1 – Purpose
Change II. Jurisdiction to Section 2 – Jurisdiction
Change III. Exemptions and Exceptions to Section 3 – Exemptions and Exceptions
Change IV. Applications and Fees to Section 4 – Application and Fees
Change V. Notice and Hearings to Section 5 – Notice and Hearings
Change VI. Coordination with Other Boards to Section 6 – Coordination with Other Boards
Change VII. Permits and Conditions to Section 7 – Permits and Conditions
Change VIII. Regulations to Section 8 – Regulations
Change IX. Definitions to Section 9 Definitions
Change X. Security to Section 10 – Security
Change XI. Enforcement to Section 11 – Enforcement
Change XII. Burden of Proof to Section 12 – Burden of Proof
Change XIII. Appeals to Section 13 – Appeals
Change XIV. Relation to the Wetlands Protection Act to Section 14 – Relation to the Wetlands Protection Act
Change XV. Severability to Section 15 – Severability

Article 46 – Public Shade Trees
Section 1 – Conservation of Public Shade Trees

(B) To change all references of a "Public Works Manager" to "Director of the Department of Public Works (DPW Director)" and all references to "Building Inspector" to "Building Commissioner".

(C) To Reorganize and Renumber the Articles into major categories as follows:

Organizational

Current Article Number	Proposed Article Number
1	1
2	2
3	3
4	4
4A	5
13	6
5	7
6	8
13B	9
15	10
29	11
35	12
36	13
41	14
48 (New 2017)	15

And to reserve Articles 16-20 for future use

Activity Regulations

Current Article Number	Proposed Article Number
10	21
11	22
12	23
18	24
20	25
21	26
26	27
30	28
39	29
33	30
37	31
45	32

And to reserve Articles 33-37 for future use

Public Safety

Current Article Number	Proposed Article Number
19	38
23	39
25	40

And to reserve Articles 41-45 for future use

Public Works

Current Article Number	Proposed Article Number
9	46
8	47
7	48
31	49
38	50
40	51
27	52
17	53
44	54
27A	55
46	56

And to reserve Articles 57-61 for future use

Building/Construction

Current Article Number	Proposed Article Number
14	62
16	63
28	64
32	65
43	66
47	67

And to reserve Articles 68-72 for future use

And to correct the following references:

In new Article 2, Section 15 change “This Section 13” to “This Section”
In new Article 2, Section 20 change “this Section 19” to “this Section”
In new Article 23 change the reference from “Article 37” to “Article 31”
In new Article 24, Section 12 change “Section 3.6” to “Section 6”
In new Article 25, Section 2, 3, & 4 change the reference from “Section (a)” to “Section 1”
In new Article 25, Section 5 change the reference from “Section (a)” to “Section 1” and from “Section D” to “Section 4”
In new Article 31, Section 2 (C) change the references to Bylaw Articles as follows:

From Article 12 to Article 23
From Article 27 to Article 52
From Article 38 to Article 50
From Article 9 to Article 46
From Article 43 to Article 66

In new Article 32, Section 11 change the reference from “Article 37” to “Article 31”
In new Article 38, Sections 2, 5, & 7 change “in Section 10” to “by the Board of Selectmen”
In new Article 38, Section 10 (C) change “set forth in Section 11” to “established by the Board of Selectmen”
In new Article 46, Section 14 change the reference from “Article 37” to “Article 31”
In new Article 50, change the reference from “Article 37” to “Article 31”
In new Article 52, Section 4 change the reference from “Article 37” to “Article 31”
In new Article 53, Section 3 change the reference from “Section 4(a)” to “Section 5(a)(1)”
In new Article 53, Section 5 change the reference from “4(a)(1)” to “5(a)(1)”
In new Article 53, Section 10 change the reference from “Section 4” to “Section 5”
In new Article 55, Section 2 change the reference under the definition of Illicit Discharge from “Section 7, Sub-Section 4” to “Section 3(H) and Section 8”
In new Article 64, Section 3 (c) change the reference from “Article 28” to “this Article”

Or take any other action thereon.

Town Manager’s Statement – The changes above are to better organize the Town’s General Bylaws, they do not change a single item substantively. This article seeks to achieve three goals as follows:

(A) The sections within each article in most cases do not have headings that would allow for a meaningful Table of Contents. The changes under (A) include the provision of headers that allows for easier use of the General Bylaws. Additionally, the numbering system is haphazard jumping from cardinal numbers to roman numerals to letters; under (A) the numbering system is made to be uniform using cardinal numbers.

(B) The current General Bylaws refer to the positions of DPW Manager and Building Inspector which are incorrect references. Under (B) the correct titles of “Building Commissioner” and “Director of the Department of Public Works are used to ensure the General Bylaws are consistent with the Town Charter.

(C) The General Bylaws are in no particular order. A good example of this are the articles related to the Water Department, which are Articles 7, 31, 38 & 40. Under (C) Articles have been

rearranged so that they appear in a consistent order under five major categories of "Organizational", "Regulatory", "Public Safety", "Public Works" & " Building/Construction". In this manner, those same articles related to the Water Department become Articles 48, 49, 50 & 51 under the Public Works category. There are five reserved articles for future use to ensure the current numbering system will be sustainable for a long period of time.

To reiterate, there are no new laws being added to the General Bylaws, simply a reorganization of how they appear so that they are better organized to make them easier to use. The motion for this article is a simple majority vote.

We recommend the Town vote to approve this Article. (7-0-0)

ARTICLE 32: Amend General Bylaws – Marijuana Not Medically Prescribed (Selectmen)

To see if the Town will vote to amend the General Bylaws of the Town of Westborough by adding a new General Bylaw Article 48 as follows:

Article 48 – Marijuana Not Medically Prescribed

Consistent with MGL Ch. 94G, Section 3(a)(2), all types of marijuana establishments as defined in MGL Ch. 94G, Section 1(j), to include all marijuana cultivators, marijuana testing facilities, marijuana product manufacturers, marijuana retailers or any other types of licensed marijuana-related businesses, shall be prohibited within the Town of Westborough.

Or take any other action thereon.

Town Manager's Statement – This Article would amend the Town's General Bylaws to prohibit all types of commercial, non-medical marijuana establishments as allowed by the petitioned ballot question approved in November 2016. Due to the manner in which the petitioned ballot question was worded, this question appeared on the Town Election ballot as well and is being voted on as both a General and Zoning Bylaw. The motion for this article is a simple majority vote.

We recommend the Town vote to DEFEAT this Article. (6-0-0)

NOTE: Please see our comments on page 2 (AFC Message to Voters) regarding this Article.

ARTICLE 33: Amend Zoning Bylaws – Marijuana Not Medically Prescribed (Selectmen)

To see if the Town will vote to amend the Zoning Bylaws of the Town of Westborough by adding a new Zoning Bylaw, Article 4, Section 5800 as follows:

Article 4, Section 5800 – Marijuana Not Medically Prescribed

Consistent with MGL Ch. 94G, Section 3(a)(2), all types of marijuana establishments as defined in MGL Ch. 94G, Section 1(j), to include all marijuana cultivators, marijuana testing facilities, marijuana product manufacturers, marijuana retailers or any other types of licensed marijuana-related businesses, shall be prohibited within the Town of Westborough.

Or take any other action thereon.

Town Manager's Statement – This Article would amend the Town's Zoning Bylaws to prohibit all types of commercial, non-medical marijuana establishments as allowed by the petitioned ballot question approved in November 2016. Due to the manner in which the petitioned ballot question was worded, this question appeared on the Town Election ballot as well and is being voted on as both a General and Zoning Bylaw. The motion for this article requires a 2/3 majority vote.

We recommend the Town vote to DEFEAT this Article. (6-0-0)

NOTE: Please see our comments on page 2 (AFC Message to Voters) regarding this Article.

ARTICLE 34: Amend Zoning Bylaws – Accessory Dwelling Units (Planning Board)

To see if the Town will vote to amend the Town of Westborough's Zoning Bylaws by amending Article 4, Special Regulations, Section 4400, Accessory Uses and Structures, by adding a new Subsection 4460, Accessory Dwelling Units, as shown below:

4460. ACCESSORY DWELLING UNITS

Introduction:

Accessory dwelling units (also known as 'accessory apartments', 'in-law apartments', 'family apartments' or 'secondary units') provide units that can be integrated into existing single family neighborhoods to provide alternatives that have little or no negative impact on the character of the neighborhood. For two-family or multi-family uses refer to section 2300.

4461. Purpose and Intent: The intent of permitting accessory dwelling units is to:

1. Provide older or disabled homeowners with a means of obtaining individual caregiver services, thereby enabling them to stay more independently in homes and neighborhoods they might otherwise be forced to leave;
2. Develop housing units in single-family neighborhoods that are appropriate for households at a variety of stages in their life cycle.
3. Protect stability, property values, and preserve the residential character of a neighborhood.

4462. Definitions:

1. Accessory Dwelling Unit: An Accessory Dwelling Unit (ADU) is a self-contained housing unit incorporated within a single-family dwelling (not within accessory structures, except with a Special Permit) that is clearly a subordinate part of the single-family dwelling and complies with each of the criteria stated below.
2. Building, Attached: A building having any portion of one or more walls with more than five feet in common with another building and which contains a common passage between the buildings.
3. Building, Detached: A building having less than five feet of common walls.
4. Dwelling, Single-Family: A building designed or used exclusively as a residence and including only one dwelling unit.
5. Primary Residence: A building in which is conducted the principal use of the lot on which it is located. For residentially zoned lots, such a building would be a dwelling.

4463. Procedural Requirements:

Review procedure: (Refer to section 1200 of this Bylaw)

4464. Use and Dimensional Regulations:

1. The Building Commissioner may issue a Building Permit authorizing the installation and use of an attached accessory dwelling unit within an existing or new owner-occupied, single-family dwelling only when the following conditions are met:

    (a) The unit will be a complete, separate housekeeping unit containing both kitchen and bath.
    (b) Only one accessory dwelling unit may be created within a single-family dwelling or residential lot.
    (c) The owner(s) of the residence in which the accessory dwelling unit is created must continue to occupy at least one of the dwelling units as their primary residence, except for bona fide temporary absences.
    (d) Any new separate outside entrance serving an accessory dwelling unit shall not be allowed, unless a Special Permit is issued by the Zoning Board of Appeals.
    (e) The gross floor area of an accessory dwelling unit (including any additions) shall not be greater than 50% of the primary dwelling unit or one thousand (1000) square feet, whichever is smaller unless a special permit is issued by the Zoning Board of Appeals allowing a larger gross floor area.
    (f) Once an accessory dwelling unit has been added to a single-family residence or lot, the accessory dwelling unit shall never be enlarged beyond the one thousand (1000) square feet allowed by this bylaw/ordinance.
    (g) An accessory dwelling unit structure may be detached from the primary dwelling only by special permit issued by the Zoning Board of Appeals.
    (h) An accessory dwelling unit may not be occupied by more than two (2) people nor have more than two (2) bedrooms, unless a special permit is issued by the Zoning Board of Appeals.
    (i) The construction of any accessory dwelling unit must be in conformity with the State

Building Code, Title V of the State Sanitary Code and other local bylaws/ordinances and regulations.

(j) Off-street parking spaces shall be available for use by the occupant(s).

(k) An accessory dwelling unit and its primary dwelling unit shall share utility metering.

(l) An accessory dwelling unit shall be designed to preserve the appearance of the single family dwelling.

(m) An accessory dwelling unit shall not be held or transferred into a separate ownership from the primary residence either through deed or 'condo' association documents.

(n) All stairways associated with an accessory dwelling unit leading to an above ground floor shall be enclosed and not visible to the outside.

2. Approval for an ADU requires that the owner must occupy one of the dwelling units. The zoning approval and the notarized letters required in 4464.3 and 4464.4 below must be recorded in the County Registrar of Deeds or Land Court, as appropriate, in the chain of title to the property, with documentation of the recording provided to the Building Commissioner, prior to the occupancy of the accessory dwelling unit.

3. Prior to issuance of a permit, the owner(s) must send a notarized letter stating that the owner will occupy one of the dwelling units on the premises as the owner's primary residence, except for bona fide temporary absences.

4. When a structure, which has received a permit for an accessory dwelling unit, is sold, the new owner(s), if they wish to continue to exercise the Permit, must submit a notarized letter to the Building Commissioner stating that they will occupy one of the dwelling units on the premises as their primary residence, except for bona fide temporary absences.

5. Prior to issuance of a permit, a floor plan must be submitted showing the proposed interior and exterior changes to the building.

4465. Administration and Enforcement

1. It shall be the duty of the Building Commissioner to administer and enforce the provisions of this Bylaw.

2. The property owner of the dwelling containing the accessory unit shall allow the Building Commissioner to inspect the unit for compliance with this bylaw.

Or take any action thereon.

Town Manager's Statement – This Article would establish parameters for which an Accessory Dwelling Unit (in-law and other secondary type apartments) would be allowed in an otherwise single family property. This accessory use would enable the creation of housing for multi-generational families living, with supplemental privacy for the parent, adult children or care-giver. These structures shall remain as single-family dwellings in appearance and functionality. These are separate and distinct from two family and multi-family structures. The motion for this article requires a 2/3 vote majority.

We recommend the Town vote to approve this Article. (8-0-0)

ARTICLE 35: Amend Zoning Bylaw: Highway Business District (BA) (Planning Board)

To see if the Town will vote to amend the Town of Westborough's Bylaws by amending Article 2, District Regulations, Section 2300, Use Regulation Schedule, by amending the uses identified under the District Column for the BA District as shown on the amended Section 2300, Use Regulation Schedule, below:

And by deleting, in its entirety, footnote (2) referring to Restaurant uses on the second page of Section 2300, Use Regulation Schedule, as shown:

~~(2) Except "S", if food is to be consumed on premises outside of a building, or to be sold packaged for take-out is incidental to service for on-premises consumption.~~

And by replacing it with a new footnote **(2)** regarding Restaurant uses on the second page of Section 2300, Use Regulation Schedule, as follows:

(2) Except "SP" where a restaurant involves any drive-up or walk-up window service.

Or take any action thereon.

2300: USE REGULATION SCHEDULE																
	DISTRICT															
	C	**R**	**AA AB**	**BA**	**G2**	**BB**	**IA**	**IB**	**IC**	**ID**	**M**	**AE**	**M-1**	**All Other**	**DPOD**	**MUD**
RESIDENTIAL USES: (1)																
Single Family Dwelling	N	Y	Y	SP	Y	Y	N	N	Y	N	N	SP	N	Y	SP	N(7)
Two Family Dwelling	N	S	Y	SP	SP	Y	N	N	Y	N	N	SP	N	S	SP	N(7)
Conversion of existing structure to more than two-family dwellings	N	N	S	SP	SP	S	N	N	SP	N	N	SP	N	N	SP	N(7)
Boardinghouse	N	S	S	SP	SP	S	N	S	SP	S	N	SP	N	S	SP	N
Multi-family dwelling (See Section 4200)	N	N	Y	SP(5)	SP	N	N	N	N	N	N	N	N	N	SP	N(7)
Open Space Communities (See Section 4300)	N	SP	N	N	N	N	N	N	N	N	N	N	N	N	SP	N(7)
Mobile Home	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Campground, mobile home park	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Mixed Use Residential/Commercial with Industrial Components (See Section 5000)	N	N	N	N	N	N	N	N	SP	N	N	N	N	N	N	N
Senior Living Overlay District (SLO) (See Section 5300)(6)	N	SP	SP	N	SP	SP	SP	SP	N	N	SP	N	SP	SP	SP	SP
OPEN USES:																
Farm: With pigs, animals raised for pelts (2)	N	N	S	SP	SP	S	N	S	S	S	N	SP	N	N	N	N
Other (4)																
Nursery, green houses (commercial)	S	N	Y	~~SP~~ Y	SP	Y	N	Y	Y	Y	N	SP	N	N	SP	N
Supervised camping	S	N	N	SP	SP	Y	N	S	S	S	N	SP	N	N	N	N
Cemetery	N	Y	Y	Y	Y	Y	N	Y	Y	Y	N	Y	N	Y	N	N
Drive-in theater, amusement park, race track or similar commercial outdoor recreation (3)	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Outdoor recreation other than the above operated by a governmental agency	S	Y	Y	Y	Y	Y	N	Y	Y	Y	N	Y	N	Y	Y	Y
Other (4)																
Sale of Christmas Trees	S	Y	Y	Y	Y	Y	N	Y	Y	Y	N	Y	N	Y	Y	Y

(1) Animal keeping may be subject to permit from the Board of Health
(2) But no animals kept closer than 500 feet to any lot line.
(3) Temporary carnival sponsored by a non-profit organization permitted upon approval by the Board of Selectmen.
(4) As determined by the Zoning Enforcement Officer.
(5) Multi-family dwellings are allowed in the Highway Business (BA) District upon grant of a Special Permit by the Planning Board in accordance with Section 5200.
(6) In accordance with the requirements and restrictions of Section 5300.
(7) These uses are prohibited except when proposed as part of a Senior Living Overlay Project in conformance with Section 5300.

2300. USE REGULATION SCHEDULE																
	DISTRICT															
	C	**R**	**AA AB**	**BA**	**G2**	**BB**	**IA**	**IB**	**IC**	**ID**	**M**	**AE**	**M-1**	**All Other**	**DPOD**	**MUD**
INSTITUTIONAL USES:																
Religious, sectarian, denominational; or public educational uses, religious purposes	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Other educational uses (3)	S	N	N	Y	Y	S	N	S	S	S	Y	Y	Y	N	SP	SP
Municipal use voted at Town Meeting (not more specifically cited in Section 2300)	S	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Hospital, sanitarium, convalescent, nursing or rest home, congregate housing	N	S	Y	SP	SP	S	N	S	Y	S	Y	SP	Y	S	SP	SP
Patriotic, fraternal or social clubs, if not conducted for profit; other philanthropic institution or club	N	N	S	~~SP~~ Y	SP	S	N	S	S	S	Y	SP	Y	N	SP	SP
COMMERCIAL USES:																
Motor vehicle service station (See Section 3300)	N	N	N	S(1)	N	S(1)	N	S(1)	S(1)	S(1)	N	S(1)	N	N	N	N
Animal kennel or hospital as Licensed under Chapter 140, Section 137a. General Laws	N	N	S	SP	SP	Y	N	Y	N	Y	N	SP	N	N	N	N
Indoor recreation	N	N	N	~~SP~~ Y	SP	Y	N	Y	SP	Y	N	SP	N	N	SP	SP
Banks, office space	N	N	N	~~SP~~ Y	SP(4)	Y	Y	Y	SP	Y	N	SP	N	N	SP	SP
Restaurants	N	N	N	~~SP~~ Y(2)	N	Y(2)	N	Y(2)	SP	Y(2)	N	SP	N	N	SP	SP
Hotel, motel, motor court	N	N	N	SP	SP	Y	N	Y	SP	Y	N	SP	N	N	SP	SP
Other retail sales & services	N	N	N	~~SP~~ Y	SP(5)	Y	N	Y	SP	Y	N	SP	N	N	SP	N(6)
Display & sale of natural products, a portion of which are raised by the proprietor in Westborough	N	S	S	Y	Y	Y	Y	Y	SP	Y	N	Y	N	S	SP	N

(1) Special Permits to be issued by Board of Selectmen rather than Board of Appeals.

(2) ~~Except "S", if food is to be consumed on premises outside of a building, or to be sold packaged for take-out is incidental to service for on-premises consumption.~~ **Except "SP" where a restaurant involves any drive-up or walk-up window service.**

(3) Shall not apply to land or structures for religious or educational purposes on land owned or leased by Commonwealth or any of its agencies subdivisions or bodies, politic or by a religious sect of denomination or by a non-profit educational corporation.

(4) Small professional offices in residential style structure limited to a maximum of 4,000 square feet of gross floor area.

(5) Limited to a maximum of 5,000 square feet of gross floor area.

(6) Except as an accessory use to a permitted principal use, and then only by Special Permit.

2300: USE REGULATION SCHEDULE																
	DISTRICT															
	C	**R**	**AA AB**	**BA**	**G2**	**BB**	**IA**	**IB**	**IC**	**ID**	**M**	**AE**	**M-1**	**All Other**	**DPOD**	**MUD**
INDUSTRIAL USES:																
Airport, heliport	N	N	N	N	N	N	S	S	S	S	N	N	N	N	N	N
Public/private utility with outside equipment or storage (2)	N	N	N	N	N	N	Y	Y	Y	Y	Y	Y	Y	N	N	N
With none of above	S	S	S	Y	Y	Y	Y	Y	Y	Y	N	Y	N	S	SP	SP
Earth Removal (See Section 4100) (1)	S	S	S	S	S	S	S	S	SP	S	N	S	N	S	SP	SP
Trucking Terminal, bulk storage, Contractor's yard	N	N	N	N	N	N	Y	Y	SP	Y	N	N	N	N	SP	N
Manufacturing, Processing and Warehouse	N	N	N	SP	N	N	Y	Y	Y	Y	N	SP	N	N	N	N
ADULT ENTERTAINMENT USES:	N	N	N	N	N	N	N	N	N	N	N	SP	N	N	N	N
OTHER PRINCIPAL USES:																
Other uses having externally observable attributes similar to one of above	- as regulated above -															
All other uses	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
ACCESSORY USES:																
Home occupations	N	Y	Y	Y	S	Y	S	Y	Y	Y	N	Y	N	Y	SP	N
Customary accessory uses & structures (See Section 4400)	Shall incur the same regulations as the principal use listed in this Section.															
Agriculture, Horticulture or Floriculture	Insofar as it can be established that the primary purpose of the use the land falls within the above mentioned categories, the regulations herein shall not apply, if same is deemed unreasonable, nor shall such use require a Special Permit. Expansion or reconstruction of existing structures up land primarily being used for agriculture, horticulture or floriculture, shall not be prohibited or unreasonably regulated except that all such activities may be limited to parcels of more than five (5) acres in areas not zoned for agriculture, horticulture, or floriculture. Land divided by a public or private way or a waterway shall be construed as one parcel.															
MEDICAL MARIJUANA TREATMENT & DISPENSING FACILITIES & MARIJUANA CULTIVATION	N	N	N	N	N	N	N	N	N	N	N	SP(3)	N	N	N	N

(1) Special Permits to be issued by Planning Board rather than Board of Appeals.
(2) Except for Large-Scale Ground-Mounted Solar Photovoltaic Installations as defined and in accordance with Section 5600.
(3) Allowed by Special Permit issued by the Planning Board.

Town Manager's Statement – This Article would change the requirement for certain commercial uses in the Highway Business District (BA) that currently require a special permit to be allowed "by-right" (retail sales and service, office, banks, restaurants without drive-up windows). The proposed amendment would permit these uses through the site plan review process, not ~~a~~ the special permit process. The BA District is Route 9 from the Northborough Town Line to Connector Road. This change does not include restaurants that would have a drive-thru or walk up window service. These restaurants would still require a special permit. The motion for this article requires a 2/3 majority.

We recommend the Town vote to approve this Article. (8-0-0)

ARTICLE 36: Petitioned Article for Wine and Malt Package Store (By Petition)

To see if the Town will vote to authorize the Board of Selectmen to petition the State Legislature for one over quota off premise wine and malt liquor license for 2 South Street, or take any other action thereon.

Town Manager's Statement – This article was submitted by petition to allow for an over quota off-premise license for wine and malt at the 7-11 store located at 2 South Street. The motion for this article is a simple majority vote.

We recommend the Town vote to approve this Article. (7-0-0)

ARTICLE 37: Property Acquisition (Board of Selectmen)

To see if the Town will vote to authorize the Board of Selectmen to acquire, by purchase, gift, and/or eminent domain, for general municipal purposes, including, without limitation, for public parking purposes, a portion of the property located at 7 Parkman Street and described in a deed recorded with the Worcester South District Registry of Deeds in Book 2580, Page 582, which portion is shown as "Parcel B" on a sketch plan entitled "Existing Conditions Plan," prepared by Westborough GIS, on file with the Town Clerk , or take any other action thereon.

Town Manager's Statement – Town Meeting had previously authorized the Board of Selectmen to sell 7 Parkman Street (the "Spurr House") and as part of this sale and the renovation project at the Forbes Municipal Building and proposed building project at the library, the Town had a survey completed of all three properties which found that the parking lot of the Forbes Municipal Building was legally part of the 7 Parkman Street property. The RFP for the sale of the property was immediately withdrawn and then re-issued with a requirement that the bidder agree to a friendly eminent domain land taking that included both the back parking lot and the area around the electric transformer for the Forbes Municipal Building (which is also on the 7 Parkman Street property). This article is required to authorize the Board of Selectmen to acquire the property back through eminent domain. Additionally, under the Town's Zoning Bylaws, eminent domain is the only method that would allow this lot to continue to be a legally non-conforming lot. The motion for this article requires a 2/3 majority vote.

We recommend the Town vote to approve this Article. (6-0-0)

ARTICLE 38: Property Disposition (Board of Selectmen)

To see if the Town will vote to authorize the Board of Selectmen to convey, in accordance with all applicable Commonwealth of Massachusetts bidding laws, a portion of the property at 7 Parkman Street, shown as "Parcel C" on a plan entitled "Proposed Spurr House Disposition Parcel C" dated January 25, 2017, prepared by Westborough GIS, on file with the Town Clerk, said property being approximately 526 square feet, including any improvements on such terms and conditions as the Board deems appropriate, or take any other action thereon.

Town Manager's Statement – As the Town moves to sell the 7 Parkman Street property (the "Spurr House") another issue that arose as a result of the survey was that the abutting property owner had fenced/landscaped land that was part of the 7 Parkman Street property a number of years ago.

While the Town owned the property this was not an issue, however, with the Town disposing of the 7 Parkman Street property, this issue needs to be addressed either by the neighbor moving the fence/landscaping back onto their own property or the Town being authorized to sell (through a competitive bidding process) the property described in the article, which would leave the fencing and landscaping intact. The motion for this article requires a 2/3 majority vote.

We recommend the Town vote to approve this Article. (6-0-0)

ARTICLE 39: Use of Bond Premiums (Treasurer/Collector)

To see if the Town will vote to supplement each prior vote of the Town that authorizes the borrowing of money to pay costs of capital projects to provide that, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes there under, less any such premium applied to the payment of the costs of issuance of such bond or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied, or take any other action thereon.

Town Manager's Statement – This article would permit the Town to apply bond premium to project costs for all previously authorized debt. Going forward, all debt authorizations will have this language included so that the Town will have the option of reducing the par amount of bonds issued and applying premium to project costs. This is one of the changes from the Municipal Modernization Act, previously the premium was deposited as revenue. The motion for this article is a simple majority vote.

We recommend the Town vote to approve this Article. (9-0-0)

ARTICLE 40: Non-Criminal Fire Code Violations (Fire Chief)

To see if the Town will vote to transfer and appropriate from the Non-Criminal Fire Code Violations Receipts Reserved Account the sum of Ten Thousand Dollars ($10,000) or such other amount as Town Meeting may approve, for the purpose of enforcement, training and education of fire prevention officers and the Municipal Hearing Officer stipend, or take any other action thereon.

Town Manager's Statement – Under MGL Ch. 148A, §5 all fines, penalties or assessments from fire code violations are required to be earmarked for enforcement, training and education of fire prevention officers. The Town has collected $12,000 and this amount has been set aside in a reserved receipts account, but needs to be appropriated by Town Meeting before the Fire Department can use the funds for the purposes allowed by statute. The statute also requires the Town to pay a minimum $2,500 stipend to the Municipal Hearing Officer who hears appeals of violations. The motion on this article is a simple majority vote.

We recommend the Town vote to approve this Article. (9-0-0)

ARTICLE 41: Board of Selectmen Authorized to Sign Lease (By Petition)

To see if the Town will vote to authorize the Board of Selectmen to extend the current lease with Post 85 Emergency Service Squad, Inc. relating to a portion of the Forbes Municipal Building lot with the extension commencing July 1, 2018 and ending on a date determined by the Board that is no earlier than June 30, 2023.

Town Manager's Statement – This article would require the Board of Selectmen to sign a lease agreement for a minimum of five years with the Explorer Post for the back portion of the Forbes Municipal Building parking lot. The motion on this article requires a 2/3 majority vote.

We recommend the Town vote to approve this Article. (6-0-1)

ARTICLE 42: Fales Elementary School Feasibility Study (School Committee)

To see if the Town will vote to appropriate, borrow or transfer from available funds, $500,000 to be expended under the direction of the Westborough PreK-3 School Building Committee for the Annie E. Fales Elementary School Feasibility Study for the Annie E. Fales Elementary School located at 50 Eli Whitney Street, Westborough, Massachusetts, located on Assessor's parcel 9-88-0, for which feasibility study the Town may be eligible for a grant from the Massachusetts School Building Authority. The MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Town incurs in connection with the feasibility study in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town, or take any other action thereon.

Town Manager's Statement – This article would authorize the issuance of $500,000 in debt to undertake the feasibility study that is the next step under the Massachusetts School Building Authority's funding process for school construction projects. The intent is to determine whether renovation, reconstruction or new construction is most appropriate to address the needs at the Fales Elementary School. The motion on this article requires a 2/3 majority vote.

We recommend the Town vote to Transfer from Free Cash the sum of $500,000 for the purposes of this Article. (5-2-0)

NOTE: Please see our comments on page 2 (AFC Message to Voters) regarding this Article.

Please make this booklet your copy for the duration of Town Meeting.